

At: Aelodau'r Pwyllgor Craffu
Cymunedau

Dyddiad: 7 Mai 2021

Rhif Union: 01824 712554

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Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR CRAFFU CYMUNEDAU, DYDD IAU, 13 MAI 2021** am **10.00 am** yn **TRWY GYNHADLEDD FIDEO**.

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol, AD a Democrataidd

AGENDA

1 YMDDIHEURIADAU

2 DATGAN CYSYLLTIAD (Tudalennau 5 - 6)

Yr Aelodau i ddatgan unrhyw gysylltiad personol neu gysylltiad sy'n rhagfarnu mewn unrhyw fater a nodwyd i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION (Tudalennau 7 - 10)

Derbyn cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd ar 11 Mawrth 2021 (copi ynghlwm).

10.05 – 10.10 a.m.

5 YR WYBODAETH DDIWEDDARAF AM GYNNYDD Y MODEL GWEITHREDU NEWYDD AR GYFER GWASTRAFF AC AILGYLCHU
(Tudalennau 11 - 86)

Ystyried adroddiad gan Bennaeth Gwasanaethau Priffyrdd, Cyfleusterau ac Amgylcheddol (copi'n amgaeedig) sy'n darparu'r wybodaeth ddiweddaraf i'r pwyllgor, y Cynllun Gwireddu Buddion a'r wybodaeth ddiweddaraf am y dulliau cyfathrebu ar gyfer y Gwasanaeth Gwastraff ac Ailgylchu newydd.

10.10 – 10.50 a.m.

6 ASESAD LLETY SIPSIWN A THEITHWYR – CYNNIG I SEFYDLU GRŴP TASG A GORFFEN (Tudalennau 87 - 96)

Ystyried adroddiad gan y Rheolwr Cynllunio Strategol a Thai (copi'n amgaeedig) sy'n ceisio derbyn cymeradwyaeth y pwyllgor i sefydlu Grŵp Tasg a Gorffen, a chytuno ar y cylch gorchwyl, i gefnogi gwaith y Cyngor o ran yr Aseiad Llety Sipsiwn a Theithwyr.

10.50 – 11.30 a.m.

EGWYL 11.30 - 11.45 a.m.

7 RHAGLEN WAITH Y PWYLLGOR CRAFFU (Tudalennau 97 - 116)

Ystyried adroddiad gan y Cydlynnydd Craffu (copi ynghlwm) yn gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor a rhoi'r wybodaeth ddiweddaraf i'r aelodau am faterion perthnasol.

11.45 – 12.00. Canol Dydd

8 ADBORTH GAN GYNRYCHIOLWYR PWYLLGORAU

Derbyn unrhyw ddiweddariadau gan gynrychiolwyr y Pwyllgor ar wahanol fyrddau a grwpiau'r Cyngor.

AELODAETH

Y Cynghorwyr

Y Cyngorydd Huw Williams
(Cadeirydd)

Y Cyngorydd Graham Timms (Is-
Gadeirydd)

Mabon ap Gwynfor
Brian Blakeley
Rachel Flynn
Tina Jones
Merfyn Parry

Anton Sampson
Peter Scott
Glenn Swingler
Cheryl Williams

COPIAU I'R:

Holl Gynghorwyr er gwybodaeth
Y Wasg a'r Llyfrgelloedd
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,
(enw)

*Aelod /Aelod cyfetholedig o
(*dileuer un)

Cyngor Sir Ddinbych

YN CADARNHAU fy mod wedi datgan buddiant ***personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-
(*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(*Gweler y nodyn isod*)*

Llofnod

Dyddiad

Noder: Rhwch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Mae tudalen hwn yn fwriadol wag

PWYLLGOR CRAFFU CYMUNEDAU

Cofnodion Cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd yn via video conference ar Dydd Iau, 11 Mawrth 2021 am 10.00 am.

YN BRESENNOL

Y Cyngorwyr Brian Blakeley, Rachel Flynn, Tina Jones, Merfyn Parry, Anton Sampson, Peter Scott, Graham Timms (Is-Gadeirydd) a/ac Huw Williams (Cadeirydd)

Aelodau'r Cabinet – y Cyngorydd Julian Thompson-Hill, Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol a'r Cyngorydd Mark Young, Aelod Arweiniol Cynllunio, Diogelu'r Cyhoedd a Chymunedau Mwy Diogel.

Arsylwyr - Y Cyngorydd Barry Mellor, Y Cyngorydd Rhys Thomas, Y Cyngorydd Julian Thompson Hill, Y Cyngorydd Emrys Wynne a/ac Y Cyngorydd Mark John Young

HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol: Economi a'r Parth Cyhoeddus (GB), Pennaeth Cyllid ac Eiddo (SG), Pennaeth Cwsmeriaid, Cyfathrebu a Marchnata (LG), Pennaeth Cynllunio, Gwasanaethau Diogelu'r Cyhoedd a Chefn Gwlad (EJ), Swyddog Arweiniol – Rheoli Asedau Strategol (TB), Uwch-ymarferydd (LA), Cydlynnydd Craffu (RE) a Gweinyddwyr y Pwyllgor (SJ ac SLW).

1 YMDDIHEURIADAU

Cafwyd ymddiheuriad gan y Cyngorydd Cheryl Williams.

2 DATGAN CYSYLLTIADAU

Dim.

3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Dim.

4 COFNODION

Cyflwynwyd cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd ar 21 Ionawr 2021.

PENDERFYNWYD y dylid derbyn cofnodion y cyfarfod a gynhaliwyd ar 21 Ionawr 2021 a'u cymeradwyo fel cofnod cywir.

5 SIPSIWN A THEITHWYR - GOBLYGIADAU O RAN ADNODDAU A GWEITHDREFNAU DRAFFT GWERSYLLOEDD ANSWYDDOGOL

Esboniodd yr Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol i'r aelodau y bu iddo lunio'r adroddiad (a ddosbarthwyd ymlaen llaw) ar y cyd â'r Aelod Arweiniol Cynllunio, Diogelu'r Cyhoedd a Chymunedau Mwy Diogel.

Amlygwyd i'r aelodau bod yr adroddiad yn dangos y ffordd orau o wella'r broses wrth gynnal ymweliadau â gweryslyoedd diawdurdod. Esboniodd yr Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol y cytunwyd protocol rhanbarthol yng ngogledd Cymru yn 2015 ar gyfer Rheoli Gweryslyoedd Diawdurdod. Yn sgil hynny cyflwynwyd adroddiad i'r Uwch Dîm Arwain a roes grynoded o'r trefniadau oedd ar waith. Ers hynny roedd yr Uwch Dîm Arwain wedi gwneud argymhellion ar gyfer datblygu a diwygio'r prosesau.

Hysbyswyd yr aelodau o'r trefniadau cyfreithiol a'r pwerau'r oedd Cyngor Sir Ddinbych wedi'u sefydlu. Yn ystod y pandemig Covid-19 roedd Llywodraeth Cymru wedi cyhoeddi canllawiau ynglŷn â symud gweryslyoedd a throi trigolion allan, a oedd yn datgan na ddylid symud gweryslyoedd diawdurdod na throi'r trigolion allan oni bai fod eu presenoldeb yn peri peryglon enbyd i ddiogelwch ac iechyd y cyhoedd.

Esboniwyd y câi pob achos ei drin yn ôl ei rinweddau unigol ac y dilynwyd Canllawiau Llywodraeth Cymru yn hynny o beth. Mabwysiadwyd asesiad lles cychwynnol i ganfod y dull gorau o ymyrryd. Roedd y canllawiau'n pwysleisio mai'r arfer orau oedd sefydlu un pwynt cyswllt. Yr unigolyn dan sylw a fyddai'r pwynt cyswllt cyntaf ar gyfer unrhyw gwestiynau ac ymholiadau ynglŷn â Sipsiwn a Theithwyr. Argymhellwyd y dylid mabwysiadu dewis B o blith y cynigion a gyflwynwyd. Roedd y dewis hwn eisoes wedi cael sêl bendith yr Uwch Dîm Arwain a'r Cabinet mewn sesiwn briffio. Clywodd yr aelodau bod y dewis hwnnw'n cynnwys swydd Un Pwynt Cyswllt a fyddai yn y pen draw'n dod yn rhan o'r Gwasanaeth Cwsmeriaid, Cyfathrebu a Marchnata dan arweiniad Liz Grieve.

Esboniodd yr Aelod Arweiniol Cynllunio, Diogelu'r Cyhoedd a Chymunedau Mwy Diogel y gwahaniaeth rhwng gweryslyoedd ar dir oedd yn eiddo i Gyngor Sir Ddinbych a gweryslyoedd ar dir ym mherchnogaeth eraill. Esboniwyd y weithdrefn yn y ddau achos i'r aelodau.

Cadarnhawyd y bu cryn gydweithio rhwng gwasanaethau wrth gasglu gwybodaeth, a chyfrannwyd llawer o amser gan swyddogion. Roedd y gwaith wedi amlygu mor fuddiol a phwysig oedd gweithio rhwng gwasanaethau wrth ymdrin â gweryslyoedd answyddogol Sipsiwn a Theithwyr, a sut fyddai ymdrin â'r gwaith yn gorfforaethol yn gallu arwain at well gwasanaeth i bawb yn y dyfodol. Pwysleisiodd yr Aelodau Arweiniol mor bwysig oedd cael yr un pwynt cyswllt wrth fabwysiadu'r dull corfforaethol hwn. Gallai trefniadau gweithio rhanbarthol a rhwng siroedd ddatblygu dros amser, a byddai deiliad y swydd newydd yn gweithio'n agos ag awdurdodau lleol eraill.

Diolchodd y Cadeirydd i'r swyddogion am y cyflwyniad a'r adroddiad manwl. Wrth drafod yr adroddiad, ymhelaethodd y swyddogion ac Aelodau Arweiniol ar y materion canlynol:

- Esboniwyd pa fath o wersylloedd answyddogol a gafwyd yn Sir Ddinbych, a faint ohonynt oedd yno. Hysbyswyd yr aelodau fod gwerysilloedd a sefydlid am hyd yn oed noson neu ddwy yn unig yn medru achosi problemau mawr. Roedd hi'n anodd darparu ffigyrau manwl gywir o'r nifer o wersylloedd a sefydlid ar dir nad oedd Cyngor Sir Ddinbych yn berchen arno, gan na hysbysid swyddogion ohonynt yn aml iawn. Hyderid y byddai'r pwynt cyswllt newydd yn cryfhau'r cysylltiad â'r gymuned, gan ei gwneud yn haws i bobl hysbysu'r Cyngor o wersylloedd.
- Byddai deiliad y swydd arfaethedig yn gweithio'n agos â gwerysilloedd dros dro. Byddai gwaith ymgysylltu a chyfathrebu gan swyddogion o wahanol rannau o'r Cyngor yn parhau, a byddai'r swydd newydd arfaethedig yn allweddol wrth hwyluso a chryfhau cyfathrebu rhwng yr holl randdeiliaid oedd yn gysylltiedig â gwerysilloedd answyddogol neu'n cael eu heffeithio ganddynt. Byddai creu'r swydd hefyd yn rhannu'r cyfrifoldebau'n bendant rhwng yr elfennau lles, a fyddai yng ngofal y swyddog newydd, ac unrhyw waith cyfreithiol ar gyfer troi allan, a ddyrennid i feiliaid allanol.
- Yn ystod y pandemig Covid-19 hysbyswyd y Cyngor o dri o wersylloedd answyddogol a sefydlwyd. Roedd dau o'r rheiny ar dir y Cyngor ac un ar dir preifat. Oherwydd y cyfyngiadau ar deithio fe welwyd fod y niferoedd wedi gostwng. Un o ganllawiau Llywodraeth Cymru oedd na ddylid cyflwyno hysbysiadu troi allan i Sipsiwn a Theithwyr oni bai fod lleoliad arall ar gael iddynt godi gwerysill.
- Y bwriad oedd i ddeiliad y swydd godi ymwybyddiaeth a meithrin cydnerthedd yn y gymuned, o fewn Cyngor Sir Ddinbych ac ymysg Sipsiwn a Theithwyr. Byddai'r swyddog yn gweithio â'r holl randdeiliaid gyda'r nod o sicrhau gwell canlyniadau. Cadarnhawyd y daeth yr Uwch Dîm Arwain i'r casgliad mai'r lle gorau i'r swydd fyddai'r Adain Tai Cymunedol yn y Gwasanaeth Cwsmeriaid, Cyfathrebu a Marchnata, gan fod gwerysilloedd answyddogol yn fater tai cymunedol, ac y byddai'r swyddog yn medru ymgysylltu â'r holl randdeiliaid o fod yn rhan o'r Gwasanaeth hwnnw.
- Cadarnhawyd fod cyfathrebu agored yn dal i ddigwydd rhwng y Cyngor a'r Heddlu a'r gymuned Sipsiwn a Theithwyr.
- Hysbysodd y Pennaeth Cyllid ac Eiddo'r aelodau mai amser swyddogion oedd y gost anuniongyrchol fwyaf i'r Cyngor wrth ymdrin â gwerysilloedd answyddogol. Roedd yr adnoddau presennol yn talu'r rhan helaeth o'r costau hynny, ond sefydlwyd cod costau canolog â chyllideb flynyddol o £20,000 ar gyfer unrhyw gostau ychwanegol a godai.
- Cadarnhawyd y cynhaliwyd ymweliadau lles yn y tri o wersylloedd yr hysbyswyd y Cyngor ohonynt yn y misoedd diwethaf. Cynhaliwyd pob ymweliad yn unol â'r Ddeddf Gwasanaethau Cymdeithasol a Llesiant. Roedd yr ymweliadau'n rhai anymwithiol a chynigiwyd cymorth i bawb. Cafwyd ymateb da i'r ymweliadau.

Diolchodd y Cadeirydd i'r holl swyddogion am eu gwaith ar y dull arfaethedig o ymdrin â gwerysilloedd answyddogol a'r weithdrefn ar gyfer hynny.

Felly,

PENDERFYNWYD bod yr aelodau o blaid y datblygiadau a phenderfyniadau diweddar ynghylch y modd y mae'r Cyngor yn ymateb i wersylloedd answyddogol gan Sipsiwn a Theithwyr.

6 RHAGLEN WAITH CRAFFU

Cyflwynodd y Cydlynnydd Craffu adroddiad (a ddosbarthwyd ymlaen llaw) yn gofyn i'r Aelodau adolygu Rhaglen Waith y Pwyllgor ac yn rhoi'r wybodaeth ddiweddaraf ynglŷn â materion perthnasol.

Bu trafodaeth ynghylch y materion canlynol:

- Cadarnhawyd yr eitemau a restrwyd ar y rhaglen gwaith i'r dyfodol ar gyfer y cyfarfod dilynol ar 13 Mai 2021. Cadarnhaodd y Swyddogion a chynrychiolwyr Cyfoeth Naturiol Cymru y byddai modd cynnwys yr eitemau ar y rhaglen y gofynnwyd amdanynt.
- Thema Adfer wedi COVID-19: cytunodd y Cadeirydd y dylid gohirio'r adroddiad ar Adeiladau'r Cyngor tan fis Gorffennaf 2021, oherwydd y sefyllfa gyfredol gyda'r pandemig.
- Gofynnwyd i'r aelodau gyflwyno unrhyw ffurflenni cynnig ynghylch pynciau i graffu arnynt.
- Dosbarthwyd y ddogfen Briff Gwybodaeth i'r aelodau cyn y cyfarfod, ac roedd yn cynnwys tri o adroddiadau.
- Byddai'r Grŵp Tasg a Gorffen yn trafod Rheoli Perygl Llifogydd a Pherchnogaeth Tir ar Lannau Afonydd, gan obeithio cynnal y cyfarfod cyntaf ym mis Ebrill.

PENDERFYNWYD, yn amodol ar y gwelliannau a'r ychwanegiadau i'r drafft o'r rhaglen gwaith i'r dyfodol a gynigiwyd yn ystod y cyfarfod, cadarnhau Rhaglen Gwaith i'r Dyfodol y Pwyllgor.

7 ADBORTH GAN GYNRYCHIOLWYR PWYLLGORAU

Ni dderbyniwyd unrhyw adroddiadau gan gynrychiolwyr pwyllgorau.

Daeth y cyfarfod i ben am 10.55 a.m.

Adroddiad i'r:	Pwyllgor Craffu Cymunedau
Dyddiad y cyfarfod:	13 Mai 2021
Aelod Arweiniol / Swyddog:	Y Cyng. Brian Jones: Aelod Arweiniol Gwastraff, Cludiant a'r Amgylchedd / Tony Ward: Pennaeth Priffyrdd, Cyfleusterau a Gwasanaethau Amgylcheddol
Awdur yr adroddiad:	Tara Dumas, Rheolwr Gwasanaeth Gwastraff ac Ailgylchu
Teitl:	Yr wybodaeth ddiweddaraf am gynnydd y Model Gweithredu Newydd ar gyfer Gwastraff ac Ailgylchu: Cyfathrebu, Dylunio Gwasanaeth a Gwireddu Buddion

1. Am beth mae'r adroddiad yn sôn?

- 1.1. Ar 18 Rhagfyr 2018 cymeradwyodd y Cabinet fodel gweithredu newydd ar gyfer casglu gwastraff gweddilliol ac ailgylchu o aelwydydd h.y. casgliad wythnosol ar gyfer deunyddiau ailgylchu wedi'u didoli a chasgliad gwastraff gweddilliol bob pedair wythnos. Mae'r adroddiad hwn yn manylu ar y Cynllun Cyfathrebu diweddaraf ar gyfer lansio'r gwasanaeth newydd; y Cynllun Gwireddu Buddion sy'n amlinellu cyfres o fuddion ariannol, amgylcheddol a buddion i weithwyr a chwsmeriaid; ac yn darparu'r wybodaeth ddiweddaraf i aelodau am ddyluniad y gwasanaeth.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

- 2.1. Yn ystod cyfarfod y Pwyllgor Craffu Cymunedau ar 24 Hydref 2019 (cofnod 7) gofynnodd yr Aelodau am adroddiad diweddarau a Chynllun Gwireddu Buddion yn ogystal â'r wybodaeth ddiweddaraf am ddulliau cyfathrebu.

3. Beth yw'r Argymhellion?

- 3.1. Bod yr Aelodau yn gwneud sylwadau ar gynnydd y tîm prosiect o ran darparu Gwasanaeth Gwastraff ac Ailgylchu newydd i breswylwyr erbyn haf 2023.
- 3.2. Bod yr Aelodau yn ystyried ac yn cefnogi'r Cynllun Gwireddu Buddion (Atodiad II) ac yn gofyn i Bennaeth Gwasanaethau Priffyrdd, Cyfleusterau ac Amgylcheddol gadw llygad ar gyflawni'r buddion drwy'r Cynllun Gwasanaeth Blyneddol o 2023/24 ymlaen.
- 3.3. Bod Pennaeth Gwasanaethau Priffyrdd, Cyfleusterau ac Amgylcheddol yn cyflwyno adroddiad i'r Pwyllgor Craffu Cymunedau ar ganlyniadau'r prosiect peilot yng

Ngorllewin y Rhyl (defnyddio microsglodion mewn cynwysyddion gwastraff) a Bron y Crest (newid gwasanaeth biniau cymunedol).

- 3.4. Bod yr Aelodau'n cadarnhau eu bod wedi darllen, deall ac ystyried yr Asesiad o'r Effaith ar Les (Atodiad VII) fel rhan o'u hystyriaethau.

4. Manylion yr Adroddiad

4.1. Diweddariad Cyffredinol

Mae gweithredu'r newid gwasanaeth yma'n gymhleth iawn ac yn cynnwys nifer o "ffrydiau gwaith". Mae amseriad prif lansiad y gwasanaeth deunyddiau ailgylchu wedi'u didoli yn dibynnu ar ddyddiad cwblhau'r depo canolog newydd wrth ymyl Stad Ddiwydiannol Colomendy yn Ninbych. Ers yr adroddiad diwethaf i'r Pwyllgor mae'r pryniant tir (gan Gyngor Sir Ddinbych a chonsortium o fusnesau lleol) wedi'i gwblhau ac mae caniatâd cynllunio ar gyfer cynllun y safle a'r adeiladau wedi'i gymeradwyo. Ar ôl oedi rhwystredig ac anochel yn sgil pandemig Covid-19, a'r cymhlethodd ychwanegol wrth weithio fel rhan o gonsortium, mae cynnydd da yn cael ei wneud erbyn hyn. Mae'r contract Cam 1 ar gyfer y sylfeini wedi'i ddyfarnu'n ddiweddar ac mae disgwyl i'r gwaith ddechrau yn yr haf. Yn ôl y rhagamcaniadau diweddaraf bydd y depo yn gallu derbyn yr holl ffrydiau gwastraff ddechrau haf 2023. Mae amlinelliad o'r holl ffrydiau gwaith a'r cerrig milltir allweddol wedi'u darlunio yn y ffeithlun yn Atodiad I.

4.2. Cynllun Gwireddu Buddion

Mae'n bwysig atgoffa Aelodau bod penderfyniad y Cabinet ar 18 Rhagfyr 2018 yn bennaf yn seiliedig ar fuddion amgylcheddol ac economaidd ehangach, yn cynnwys:

- Gwella perfformiad y gwasanaeth ailgylchu i gwrdd â'r targed 70% erbyn 2024/25; Diogelu'r gwasanaeth at y dyfodol o ran newidiadau polisi a deddfwriaethau gwastraff; Cynyddu gwerth ac ansawdd y deunyddiau i gwrdd â gofynion Economi Gylchol; Moderneiddio'r gwasanaeth a'r hen isadeiledd depo; Cynyddu cyfleoedd gwaith drwy'r gwasanaeth a'r gymuned fusnes ehangach

Mae Atodiad II yn nodi 11 budd allweddol o'r newid gwasanaeth a sut byddwn yn eu mesur. Yn wreiddiol, roeddem wedi rhagweld y byddai'r perfformiad ailgylchu yn sgil y newid yn codi o 64% i oddeutu 68%. Mae datblygiadau technoleg allweddol, a chymorth ychwanegol gan Lywodraeth Cymru drwy'r cyllid Economi Gylchol, yn golygu ein bod ni rwan ar y trywydd cywir i gyrraedd y targed 70% heriol. Mae'r datblygiadau hyn yn cynnwys:

- Moderneiddio'r gwasanaeth gwastraff drwy ddefnyddio technoleg cab i wella dibynadwyedd y gwasanaeth (mae dibynadwyedd y gwasanaeth a boddhad cwsmer da yn un o'r ffactorau pwysicaf i annog pobl i gydymffurfio â'r cynlluniau ailgylchu ymyl palmant)

- Defnyddio microsglodion mewn biniau gwastraff gweddilliol i dargedu ymyraethau lle mae eu hangen fwyaf
- Sefydlu “Uned Newid Ymddygiad” o fewn y gwasanaeth er mwyn manteisio i'r eithaf ar effeithiolrwydd prosesau ymgysylltu, addysg a gorfodi
- Cyfleusterau trin posibl ar gyfer ffrwd waith ailgylchu cynnyrch hylendid amsugol (clytiau a gwastraff anymataliaeth) a fydd yn cael eu casglu ar wahân o fis Ebrill 2023 ymlaen. Rydym ni'n gweithio gydag Awdurdodau Lleol eraill a Llywodraeth Cymru i gaffael cyfleuster trin cynnyrch hylendid amsugol yn y gogledd a'r de. Bydd canlyniad y prosiect, a hyfywedd y datrysiadau arfaethedig a gyflwynir gan gynigwyr, yn hysbys fis Gorffennaf 2021. Os yn llwyddiannus, bydd y prosiect yn darparu datrysiad lleol i'r ffrwd wastraff anodd a llawn carbon hwn. Cynigir mai Cyngor Sir Ddinbych ddylai weithredu'r cyfleuster os yw'n cael ei leoli yn Sir Ddinbych
- Mwy o le mewn cynwysyddion i roi gwastraff ar gyfer ei gasglu, i leihau'r gwastraff sy'n disgyn allan i'r amgylchedd (618 litr yn ychwanegol bob pedair wythnos ar y gwasanaeth safonol, ac eithrio casgliadau'r ffrwd wastraff newydd)

Mae'r dyddiad newid gwasanaeth yn rhoi cyfle i ni archwilio newid sylweddol i gerbydau allyriadau isel iawn. Bydd data profion Llywodraeth Cymru ar gael yn ddiweddarach eleni, mewn pryd i hysbysu ein gweithgareddau caffael fflyd fis Ionawr 2022.

Mae Llywodraeth y DU wedi lansio ail ymgynghoriad ynghylch Cyfrifoldeb Cynhyrchwyr Ehangach. Bydd y ddeddfwriaeth arfaethedig yma'n sicrhau bod cynhyrchwyr, gweithgynhyrchwr a chyflenwyr allweddol (yn cynnwys masnachwyr ar-lein mawr) yn ariannol rhwym i adennill cost eu deunyddiau pecynnu, ac yn eu cymell i wneud cynnyrch y mae modd ei ailgylchu a chynnyrch wedi'i greu allan o fwy o ddeunyddiau wedi'u hailgylchu. Y prif sbardun ar gyfer y cynllun hwn yw sicrhau ansawdd y deunyddiau rydym ni'n eu casglu i'w hailgylchu. Bydd y cyllid yn cael ei atal os na gyrhaeddir y safonau ansawdd. Bydd y taliadau yn dechrau fis Hydref 2023, ar ôl i Gyngor Sir Ddinbych gwblhau'r newid gwasanaeth a lansio gwasanaeth ailgylchu lle mae'r deunyddiau'n cael eu gwahanu gan aelwydydd. Felly Sir Ddinbych fydd yn y lle gorau i wireddu buddion ariannol y ddeddfwriaeth newydd yma. Mae sgysiau cychwynnol gyda Llywodraeth Cymru, yn glŷn â sut y bydd newid gwasanaeth Sir Ddinbych yn cynnwys ffrydiau deunyddiau newydd, fel ffilm blastig, o ganlyniad i ofynion Cyfrifoldeb Cynhyrchwyr Ehangach i adennill y gwastraff yma yn y dyfodol, wedi'u trefnu. Gall amseriad newydd ein newid gwasanaeth alluogi cynnal profion i gynorthwyo'r diwydiant gwastraff i ddatblygu isadeiledd trin.

4.3 Diweddariad ar Ddyluniad y Gwasanaeth

Cymeradwyodd y Cabinet ddyluniad safonol y gwasanaeth ar 18 Rhagfyr 2018. Mae'r dyluniad gwasanaeth diweddaraf yn Atodiad III, sy'n adlewyrchu anghenion gwahanol fathau o eiddo. Bydd gan bob preswlydd yr hawl i dderbyn gwasanaeth ailgylchu wythnosol (yn cynnwys gwastraff bwyd). Bydd amlder y casgliadau

gwastraff gweddilliol yn dibynnu ar y cynhwysydd gwastraff, gyda phawb sydd â bin ar ddwy olwyn yn derbyn gwasanaeth gwastraff gweddilliol bob pedair wythnos. Bydd ffrydiau gwastraff eitemau eraill y gellir eu hailgylchu (batris, eitemau trydanol ac electronig bach a thecstilau) a chynnyrch hylendid amsugol (dewisol) hefyd ar gael.

Mae nifer o ddiweddariadau a gwelliannau wedi'u gwneud ers yr adroddiad diwethaf, sef:

- Mae cynhwysydd canol y Troli Bocs “gwasanaeth safonol” (i gasglu caniau a phlastig) wedi'i wneud yn fwy – o 55l i 70l
- Bydd y Troli Bocs yn ddu gyda fflapiau lliw i helpu pobl i gofio beth sy'n mynd ymhob cynhwysydd. Bydd y bocsys yn cynnwys cyfarwyddiadau didoli. Bydd hyd at hanner cwsmeriaid gwastraff masnachol y Cyngor yn cael dewis defnyddio Troli Bocs hefyd. Bydd lliw'r rhain yn wahanol i gynhwysyddion aelwydydd
- Bydd biniau cymunedol yn ddu gyda chaeadau lliw cyfatebol. Mae safle prawf wedi'i ddewis (Bron y Crest, Dinbych, dan reolaeth Tai Cyngor Sir Ddinbych) a bydd y gwasanaeth deunyddiau ailgylchu wedi'u didoli'n barod yn cael ei lansio yno yn ddiweddarach eleni
- Mae'r cynnydd sydyn a pharhaus mewn deunydd pacio cerdyn brown oherwydd y pandemig wedi sbarduno newidiadau diwydiant sylweddol yn y farchnad “mwydion” (papur a cherdyn). Mae'r gwasanaeth yn aros am ganlyniad adroddiad WRAP (a gomisiynwyd gan Lywodraeth Cymru) ar bapur a cherdyn ond mae'n debygol y bydd papur a cherdyn llwyd yn cael eu casglu gyda'i gilydd, gyda cherdyn brown ar wahân. Mae hyn yn debyg i drefniadau awdurdodau cyfagos. Mae maint y sachau wedi'i wneud yn fwy hefyd (i 120l) ac maent yn cynnwys bachyn i'w gosod ar y Troli Bocs ar ôl eu gwagio

4.4 Diweddariad ar Gyfathrebu: Paratoi ein preswylwyr ar gyfer newid

Mae'r Bwrdd Prosiect yn cydnabod pwysigrwydd paratoi preswylwyr a gweithwyr ar gyfer y model gweithredu newydd. Mae Atodiad IV yn amlinellu'r cynllun cyfathrebu hyd yma. Bydd y cynllun yn parhau i esblygu wrth i'r newid gwasanaeth agosáu ac wrth i'r gefnogaeth drwy weithio mewn partneriaeth gyda sefydliadau eraill ddatblygu.

Mae Gorllewin y Rhyl yn destun ffrwd waith benodol o fewn y Prosiect Gwastraff. Mae'r nifer fawr o dai amlfeddiannaeth ac eiddo gyda thenantiaid, yn ogystal â heriau cymdeithasol sy'n nodweddiadol mewn ardal o amddifadedd uchel, yn gofyn i'r gwasanaeth roi mwy o ystyriaeth i'r newid i wasanaeth ailgylchu sy'n gofyn i'r aelwydydd ddidoli'r deunyddiau. Mae'r newid gwasanaeth hefyd yn gyfle i fynd i'r afael â materion hanesyddol sy'n effeithio ar Ansawdd Amgylcheddol Lleol yr ardal, fel gwylanod yn ymosod ar fagiau gwastraff sydd wedi'u gadael allan a diffyg lle i storio cynwysyddion gwastraff. Mae Atodiad V yn manylu ar Gynllun Symud ar gyfer Gorllewin y Rhyl a'r cynnydd hyd yma. Yn ystod y chwe mis diwethaf mae WRAP wedi cefnogi'r gwasanaeth i gynhyrchu cyfres o ddeunyddiau cyfathrebu (Atodiad

VI) er mwyn annog preswylwyr i gydymffurfio â'r gwasanaeth presennol a'u paratoi ar gyfer y newidiadau. Mae'r ddau gam newid gwasanaeth cyntaf (i'w cwblhau erbyn mis Mawrth 2021) yn ceisio cyflawni'r canlyniadau canlynol:

- Ffurfioli trefniadau gyda landlordiaid trwyddedig a darparwyr tai
- Annog yr aelwydydd sy'n defnyddio'r gwasanaeth sach presennol i gydymffurfio â'r gwasanaeth ac i ailgylchu mwy, a rhoi eu gwastraff mewn sachau sy'n gwrthsefyll ymosodiadau gan wylanod a defnyddio'r sach binc/glir untro yn gywir (h.y. defnyddio llai ar fagiau duon)
- Microsglodynnu cynwysyddion (biniau olwynion a sachau sy'n gwrthsefyll ymosodiadau gan wylanod) – cynllun prawf i werthuso buddion o ran lleihau'r gwastraff sy'n dod allan o fagiau, biniau'n cael eu gadael/gadael allan/dwyn, deunyddiau ailgylchu'n cael eu llygru, cyfraddau ailgylchu

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

5.1. Gweler adroddiad i'r Cabinet ar 18 Rhagfyr 2018. Yn ogystal, mae'r prosiect yn gwneud cyfraniad sylweddol at uchelgais y Cyngor i ddod yn garbon niwtral erbyn 2030.

6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

6.1. Mae'r Cyngor yn dal i weithredu o fewn y ffenestr fforddiadwyedd a nodwyd gan y Cabinet ar 18 Rhagfyr 2018 i leihau costau blynyddol y gwasanaeth £500,000 neu fwy. Mae cyfanswm cost darparu'r model gweithredu newydd ar gyfer gwastraff yn £17.5 miliwn, yn cynnwys dyraniad risg o £1.9 miliwn a chyfraniad grant gan Lywodraeth Cymru o £9.38 miliwn.

7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

7.1. Mae'r Asesiad o'r Effaith ar Les gwreiddiol a gynhaliwyd yn 2018 wedi'i ddiweddarau, gan ystyried canfyddiadau adolygiad Swyddfa Archwilio Cymru (2019) o sut mae'r Cyngor wedi rhoi'r 5 ffordd o weithio ar waith (Atodiad VII). Mae'r camau a gymerwyd gan y Gwasanaeth ers dechrau'r prosiect wedi arwain at fwy o ganlyniadau cadarnhaol.

8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

8.1. Yn 2018 cynhaliwyd arolwg Ailgylchwch Fwy. Yn ogystal â'r grwpiau hynny a ymgysylltwyd a nhw hyd at yr adroddiad i'r Pwyllgor Craffu ar 24 Hydref 2019, mae'r gwasanaeth hefyd wedi adrodd wrth; Briffio'r Cabinet (yr wybodaeth ddiweddaraf am y depo) Hydref 2020 ac Ebrill 2021; Pwyllgor Craffu Perfformiad (elfen Gwastraff Masnachol) Mawrth 2021; a SIG (Microsglodynnu a thechnoleg yn y cab) Mawrth 2021.

9. Datganiad y Prif Swyddog Cyllid

9.1 Mae'r adroddiad yn nodi'n glir sut mae'r prosiect yn bwriadu monitro'r elfen gwireddu buddion. Ni cheir costau uniongyrchol yn sgil yr adroddiad hwn ond mae'n

bwysig bod y prosiect yn parhau i weithredu o fewn y ffenestr fforddiadwyedd a bennwyd gan y Cabinet ar 18 Rhagfyr 2018 i leihau costau blynyddol y gwasanaeth £500,000 neu fwy fel y nodir yn adran 6. Bydd y sefyllfa'n cael ei monitro'n agos.

10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

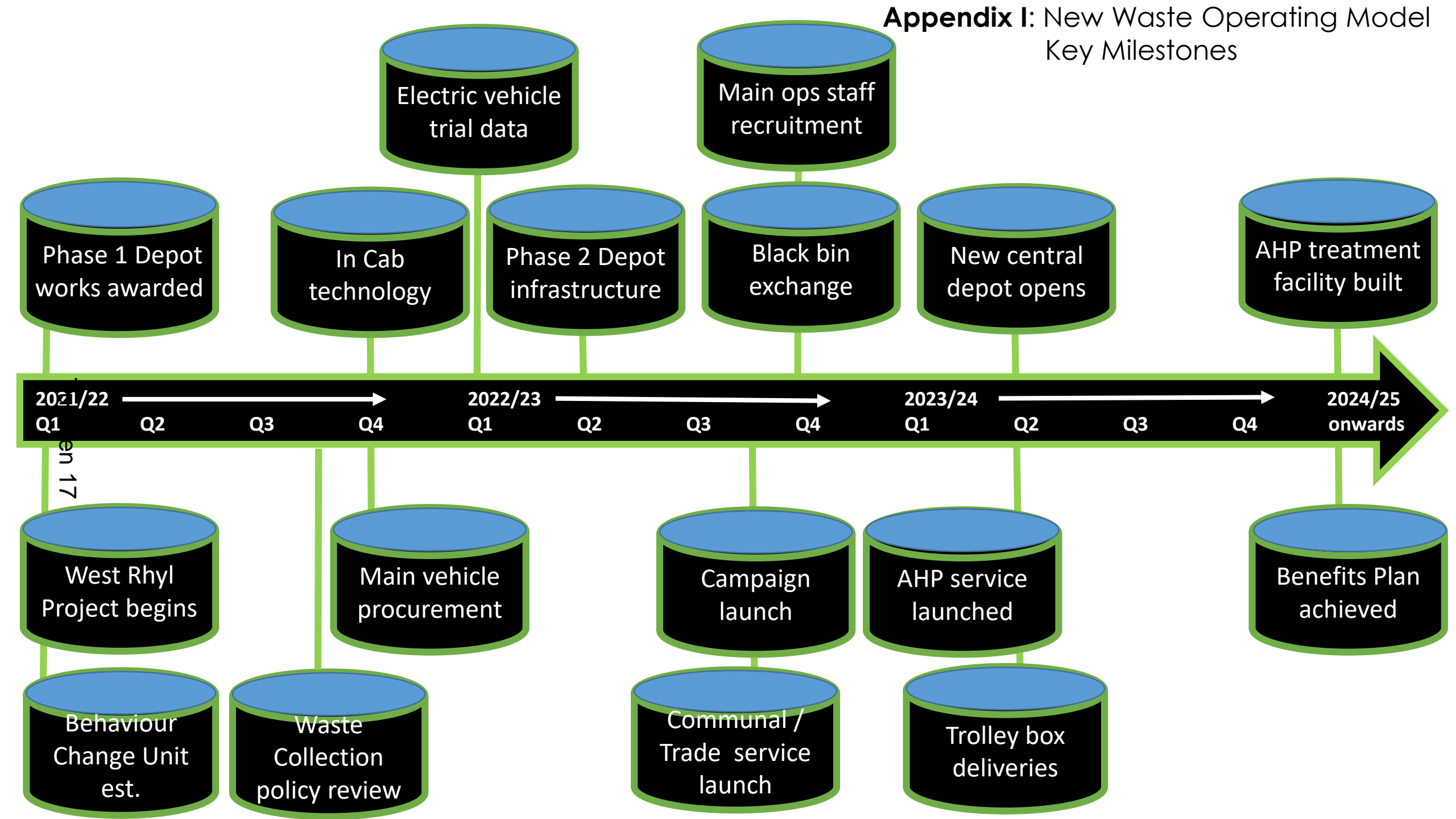
10.1. Cedwir cofrestr risg gynhwysfawr ar system Verto'r Cyngor sy'n cael ei monitro gan y Bwrdd Prosiect.

11. Pŵer i wneud y Penderfyniad

11.1 Adran 21 Deddf Llywodraeth Leol (2000)

11.2 Adran 7.4 Cyfansoddiad y Cyngor

Appendix I: New Waste Operating Model Key Milestones



Mae tudalen hwn yn fwriadol wag

Appendix II: Benefits Realisation Plan, New Waste Operating Model

ID	Benefit to be Delivered	Period over which benefits will be realised	Milestones	Key Dates for specific outcomes	Lead Officer(s)	Dependencies
BEN.4703.01	Annual Saving in costs to deliver Waste Service against current Service Baseline (£500K min)	Financial Year following implementation of new Service Model	Review progress against savings target quarterly following implementation	From June 2023	Tara Dumas	Full roll out and bedding in of new Service Model
BEN.4703.02	Extended Producer Responsibility Scheme ready - providing high quality materials to market to optimise collection scheme support from producers (£)	Scheme starts October 2023	Annually from Q3 2023	From Q3 2023 onwards	Tara Dumas	EPR consultation (Phase 2) currently live. Funding levels/criteria and dates yet to be finalised by UK Government. Source segregated service guarantees optimal income for recycling packaging collected.
BEN.4703.03	Achieve 2024/25 statutory 70% recycling target	2024/25	Statutory quarterly Waste Data Flow submissions -ongoing	May 2025 for unverified data/Sept 2025 for verified data	Tara Dumas	See below
BEN.4703.03a	Improved Recycling Performance through reduced residual waste capacity (increasing capture of recyclable materials currently collected)	Ongoing	Quarterly & Annual waste data flow	From June 2023	Tara Dumas	Full roll out and bedding in of new Service Model



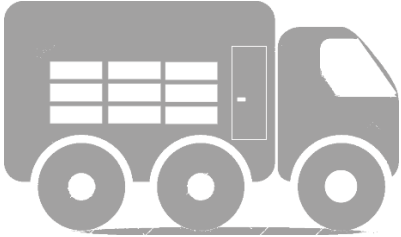
ID	Benefit to be Delivered	Period over which benefits will be realised	Milestones	Key Dates for specific outcomes	Lead Officer(s)	Dependencies
BEN.4703.03b	Absorbent Hygiene Product (AHP) waste collected from Spring 2023 to be recycled from 2024/25	2024/25 onwards	Quarterly & Annual waste data flow	2024/25 full year effect of AHP treatment	Tara Dumas	Fully dependant of successful procurement of AHP Treatment technology provider (known Summer 2021)
BEN.4703.03c	Improved Recycling Performance through introduction of microchipped containers for residual waste	2023/24 onwards	All gull proof sacks chipped and issued by September 2021. Bins chipped March 2021. Roll out of new chipped bins 2023.	Part year effect on recycling performance felt 2023/24 (known April 2024) Full year effect 2024/25 known April 2025.	Tara Dumas	Full roll out and bedding in of new Service Model
BEN.4703.03d	Improved Recycling Performance through introduction of new WEEE (Waste Electronic and Electrical Equipment) kerbside service and batteries plus full coverage for textile service	2023/24 onwards	Textile expansion to 70% of county by March 2022. remainder during full service roll out 23/24	Part year effect on recycling performance felt 2023/24 (known April 2024) Full year effect 2024/25 known April 2025.	Tara Dumas	Full roll out and bedding in of new Service Model. Linked to Circular Economy Funding bid secured Jan 2021.
BEN.4703.04	Facilitation of option for neighbouring Businesses in Colomendy Estate to expand	July 2022 onwards	Delivery of Phase 1 Enabling Contract - July 2022	From July 2022	Peter Clayton	Completion of Phase 1 Enabling Contract


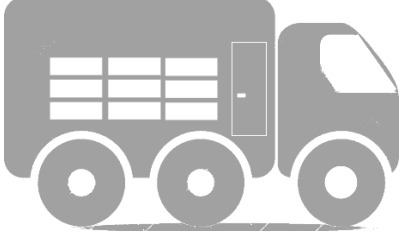

ID	Benefit to be Delivered	Period over which benefits will be realised	Milestones	Key Dates for specific outcomes	Lead Officer(s)	Dependencies
BEN.4703.06	Improved kerbside service reliability through implementation of in Cab technology.	September 2023 onwards	KPI suit established April 2021 onwards to measure missed bin , bin delivery issues and customer complaints on a quarterly basis.	Annual report 21/22. 22/23, 23/24.	Jamie Lees / Jane Williams	Procurement of In Cab technology provider 2021/22 and fully integrated by March 2022
BEN.4703.07	Reduced mileage and associated carbon emissions (6% target) through improved service reliability	To be proved Q1 2023 before re-routing	Baseline established from 2021/22 data Q1	Q1 2022/23 (before routing changes)	Jamie Lees	Procurement of In Cab technology provider 2021/22 and fully integrated by March 2022.
BEN.4703.08	Low Carbon Technology - Photovoltaics, Air Source Heat Pump, EV Charge Points, Rainwater Harvesting to new Depot Building	Following completion of Phase 2 Depot Development - July 2022 - May 2023	Quarterly & Annual running costs / energy usage stats reviews	Annual building performance from May 2023 onwards	Rob Jones / Dan Owens	Phase 2 Depot Development
BEN.4703.09	Reduced carbon emissions from waste collection fleet due to introduction of ULEV's	TBC - Jan 2022 orders for new Fleet to be placed following WG trials to prove concepts - will determine number ordered	Roll out of ULEV's in support of new model from June 2023 onwards	Annual fleet performance reviews following roll out of ULEV fleet in support of new model	Chris Brown	Operational use of ULEV Fleet out of new Depot


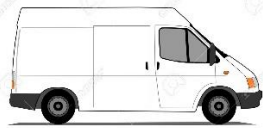

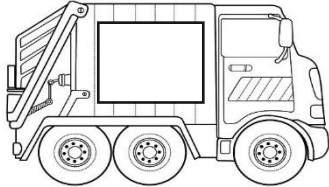

ID	Benefit to be Delivered	Period over which benefits will be realised	Milestones	Key Dates for specific outcomes	Lead Officer(s)	Dependencies
BEN.4703.10	Increased employment associated with new Team structure to support new Waste Model - 20+ FTE	From July 2023	Roll Out of new Service Model	April to July 2023 Increase in FTE's recruited and increase in agency hours to be monitored against KAT model projections.	Tara Dumas	Operational set up of new staffing model to support new Service model
BEN.4703.11	Customer benefit: Greater containerised capacity to store and present segregated waste streams (600L+ every four weeks) has potential to reduce littering from overflowing bin.	From July 2023	Procurement of containers. Roll out of new Service Model	July 2023 Regular Keep Wales Tidy / DCC litter surveys will identify impacts to cleanliness standards (local environmental quality)	Tara Dumas	Full roll out and bedding in of new service model.

Appendix III: Container and Service Design

TABLE 1: STANDARD SERVICE PROVISION

Household Waste Type	Container Provision	Frequency	Collection method (New Service)	Weekly Capacity	Regulation
Food Waste	5l Silver kitchen caddy, 23l orange kerbside caddy and supply of compostable liners 	Weekly	Kerbside Source Segregated – single pass (DCC)	23L	Mandatory requirement that will be strictly enforced All food waste presented is only accepted in the orange collection bin Participation will be monitored.
Dry recyclables: Top box: Paper (with or without grey card) 40l Middle Box cans/tins, plastic bottles and containers, cartons 70l Bottom box: Glass bottles and jars 55l	Trolliboc stackable boxes Black with coloured flaps to match Recycle Now Iconography. 	Weekly		165L	All recyclable items presented are not allowed in the black residual bin. Incorrect items will be left in the Trolliboc so households can dispose of correctly. Brown card to be presented in a re-useable sack, attached to the Trolliboc.

Cardboard (Mixed or brown tbd)	<p>1 x 120l re-useable blue sack</p> 	Weekly		120l	
Small electrical devices (WEEE e.g. toasters, kettles, shavers)	<p>Householders present in own disposable carrier bag or cardboard box to keep dry</p>	Weekly		Max 25l	<p>Electrical items must be small enough to fit in a carrier bag, due to limited space on collection vehicle. Larger items will be rejected and residents advised to take to nearest Household Recycling Centre.</p>
Household Batteries	<p>Small reusable clip that clips onto the food waste caddy handle</p> 	Weekly		0.2l	<p>Residents may take batteries to a range of outlets or present kerbside. Batteries are not allowed in any other container due to fire risk.</p>

Textiles/shoes	<p>Red charity DCC/ logo disposable sack(s) (replacement left at time of collection or can be requested from charity.)</p> 	Every two weeks	<p>Co-Options (DCC based charity)- same day of the week as DCC Recycling service</p> 	35l	<p>Optional service as residents may send textiles to range of charities</p> <p>Textiles are not allowed in the black bin.</p> <p>Textiles must be kept dry.</p> <p>May present more than one bag.</p>
Residual Waste (Non-recyclable waste)	<p>Black wheeled bin (Up to 240l)</p> 	Every 4 weeks	<p>Refuse Collection Vehicle</p> 	60L	<p>All residual waste must be fully contained within the allocated receptacles. Side waste is not permitted and will not be taken. Households failing to separate recyclables from the residual stream will be subject to a 4 stage advisory/enforcement procedure.</p> <p>Bins to be microchipped in order to monitor compliance and carry out targeted intervention work to optimise pro-recycling behaviours</p>
Garden Waste	<p>Green Wheeled bin (140l)</p> 	Every 2 weeks		Unlimited capacity may be purchased	<p>Opt-In chargeable service</p> <p>Garden waste is not allowed in the black residual bin.</p>
Nappy/Incontinence waste (AHP –	<p>Sack collection (from curtilage of property where possible)</p>	Every two weeks	Specialised 7.5t vehicle	Capacity agreed on Application	Opt-in free service with annual renewal requirement




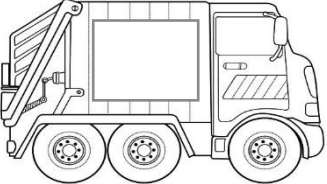



Absorbent (Human) Hygiene products)	40l kerbside caddy (purple/optional) plus disposable translucent sacks (purple) 			AHP waste is also allowed in the black bin. Service optional.
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TABLE 2: COMMUNAL BIN STORE AREAS

Household Waste Type	Container Provision	Frequency of collection (New Service)	Collection method (New Service)	Regulation
Food Waste	Individual silver kitchen caddy and liners/ 120l brown kerbside collection bin(s) – lined weekly 	Weekly	Vehicle 1: Food Waste Pod/ single bodied RCV with food waste pod. (Same vehicles also service large TRADE customers)	Mandatory requirement that will be strictly enforced All food waste presented is only accepted in the Orange Collection bin Participation will be monitored.
Dry recyclables: Glass bottles and jars	1100 or 660 4 x wheeled bin Black with Dark Aqua lid and Recycle Now Iconography	Bespoke frequency depending on rate of fill and no. containers		Containers will have specially modified lids (restricted apertures) and see through side panels to discourage contamination. Contaminated bins will not be emptied on collection day.

				<p>All households sharing the bin store will be issued with guidance and legal notice setting out the Council's requirements.</p> <p>Council will liaise with property management companies over compliance issues, including charging structures for contaminated recycling removal.</p>
<p>Dry Recyclables: Plastic / meal containers and cartons</p>	<p>1100l or 660l Black 4 wheeled bin with red lid and material stream specific Recycle Now Iconography</p> 			
<p>Dry Recyclables: Mixed Paper and Card</p>	<p>1100l or 660l Black 4 wheeled bin with Blue lid and Blue Recycle Now Iconography</p> 			
<p>Household Batteries / Small WEEE</p>	<p>Not accepted</p>	<p>N/A</p>	<p>N/A</p>	<p>Residents may take batteries to a range of outlets countywide. Small WEEE can be taken to HWRC's</p>


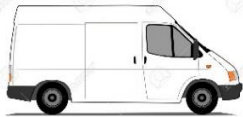

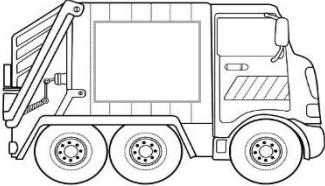


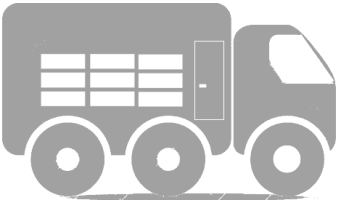





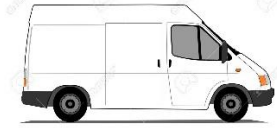


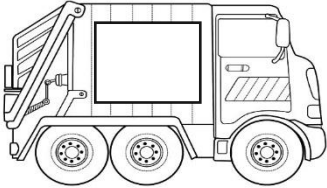

<p>Textiles/shoes</p>	 <p>Red charity DCC/ logo disposable sack(s) (replacement left at time of collection is property address displayed on bag or can be requested from charity.)</p>	<p>Every two weeks placed out in bin store area</p>	<p>Co-Options Local Charity partner</p> 	<p>Optional service as residents may send textiles to range of charities. Textiles are not allowed in the black bin. Textiles must be kept dry.</p>
<p>Residual Waste (Non-recyclable waste), including AHP waste</p>	<p>1100l or 660l or 4 wheeled bins</p> 	<p>Bespoke frequency per location dependant on bin store size (Minimum frequency fortnightly, maximum frequency 4 weekly)</p>	<p>Refuse Collection Vehicle</p> 	<p>All residual waste must be fully contained within the allocated receptacles. Side waste is not permitted and will not be taken. Containers will have specially modified lids (restricted apertures) to prevent deposit of bulky items. Council will liaise with property management companies over compliance issues, including charging structures for excess waste removal due to non-compliance.</p>
<p>Garden Waste</p>	<p>Green Wheeled bin (140l)</p> 	<p>Every 2 weeks</p>		<p>Opt-In chargeable service Service can be arranged by property managing agent. Garden Waste is not allowed in the black residual bin.</p>

TABLE 3: HOUSEHOLDS ON SACK COLLECTIONS DUE TO STORAGE/ACCESS ISSUES

Household Waste Type	Container Provision	Frequency of collection	Collection method	Weekly Capacity	Regulation
Food Waste	7l Silver kitchen caddy OR 5l silver kitchen caddy + 23l orange kerbside caddy and supply of compostable liners 	Weekly	Kerbside Sort (DCC) 	23L	Mandatory requirement that will be strictly enforced All food waste presented is only accepted in the Orange Collection bin Participation will be monitored.
Dry recyclables: Box/bag 1: Paper (with or without grey card tbd) Box/bag 2: cans/tins, plastic bottles and containers, cartons Box/ bag 3: Glass bottles and jars Bag 4: 120l large blue bag for Brown Card or mixed card	Bag system (4 bags) or Box System (plus cardboard sack)  Plus microchipped gull proof sack to contain smaller bags kerbside (large enough to fit large flattened card OR 120l Blue card sack  plus 	Weekly		Bespoke	Separate bags and boxes for each material stream All recyclable items collected kerbside are not allowed in the black residual bin. Non-recyclable items presented will be return to resident. Boxes presented with lids, bags presented sealed. Microchipped Gull proof sacks to be provided to present bags in (subject to outcome of West Rhyll trials in 2021)
Household Batteries	Small reusable clip that clips onto the food waste caddy handle	Weekly		0.2L	Residents may take batteries to a range of outlets or present

					kerbside. Batteries are not allowed in the black residual sacks.
Small electrical devices (WEEE e.g. toasters, kettles, shavers)	Householders present in own disposable carrier bag or cardboard box to keep dry	Weekly		Max 25l	Electrical items must be small enough to fit in a carrier bag, due to limited space on collection vehicle. Larger items will be rejected and residents advised to take to nearest Household Recycling Centre.
Textiles/shoes	Red disposable sack (replacement left at time of collection if property address displayed on bag) 	Every two weeks	Co-Options (same day as Kerbside Sort) 	35L	Optional service as residents may send textiles to range of charities Textiles are not allowed in the black bin. Textiles must be kept dry Replacement sacks can be requested on demand, as well as replenished at the point of collection.





<p>Residual Waste (Non-recyclable waste) including AHP</p>	<p>Pink see through disposable sack.</p>  <p>120l Microchipped Gull proof re-usable sack in which to present pink sacks – design tbc</p> 	<p>Weekly in high density areas (West Rhyl, high streets, secondary retail areas)</p>	<p>Refuse Collection Vehicle</p> 	<p>Up to 3 x 35l sacks</p>	<p>All residual waste must be fully contained within the sealed disposable sack Side waste is not permitted and will not be taken. Households failing to separate recyclables from the residual stream will be subject to a 4 stage advisory/enforcement procedure.</p>
<p>Garden Waste</p>	<p>Green dumpy sack x 3</p> 	<p>Every 2 weeks</p>		<p>Unlimited capacity may be purchased</p>	<p>Opt-In chargeable service Garden waste is not allowed in the black residual bin.</p>




Households in rural areas currently on the disposable sacks service (because we are unable to access their collection point with an RCV) will be provided with the full recycling solution as per the standard service (trolley box etc...) and a fortnightly residual waste collection of pink disposable sacks. Gull proof sacks will be provided on request.

Please note that households receiving a weekly or fortnightly or communal bin collection service will not be eligible to join the AHP service at the point of service change. DCC is working with Welsh Government to provide recycling facilities for AHP waste. Once a recycling

facility is available the AHP service will be expanded to all households (Likely to be 2024 onwards) in order to optimise recycling performance and comply with Welsh Government grant funding conditions.

Table 4: DCC Trade Customers

Household Waste Type	Container Provision	Frequency of collection	Collection method
<p>Large customers:</p> <p>Dry recyclables: Glass bottles and jars</p>	<p>Large customers</p> <p>1100 or 660 4 x wheeled bin DCC Blue with Dark Aqua lid and Recycle Now Iconography</p> 	<p>Bespoke frequency depending on rate of fill and no. containers</p>	<p>Bespoke RCV - weekly pass with pod for food</p> 
<p>Large Customers</p> <p>Dry Recyclables: Plastic / meal containers and cartons</p>			
<p>Dry Recyclables: Mixed Paper and Card</p>			

<p>Large Customers Food Waste</p>	<p>140l 2 x wheeled bin</p> 	<p>Weekly</p>	
<p>Large Customers Residual Waste</p>	<p>1100l or 660l or 4 wheeled bins</p> 	<p>Bespoke frequencies available</p>	<p>Outsourced RCV Collections to at least 2025 (Currently Veolia)</p>
<p>Dry recyclables: Top box: Paper (with or without grey card) 40l Middle Box cans/tins, plastic bottles and containers, cartons 70l Bottom box: Glass bottles and jars 55l</p>	<p>Trolliboc stackable boxes DCC colours with coloured flaps to match Recycle Now Iconography.</p> 	<p>Weekly</p>	<p>Co-collected on RRV household service Larger SME card producers to be schedule on RCV service.</p>




	Plus labels can be purchased for brown card.		
Food Waste	23l Caddy or max 140l bin depending on needs of business 	Weekly	Co-collected on household Recycling service (caddy) or bespoke trade service (bin)
Garden Waste (Any business)	140l 2 x Wheeled Bin service 	Fortnightly	Co-collected on household service
Small customers (SME's) residual waste	140l/240l/360l 2 x Wheeled Bin service or disposable sacks 		Outsourced RCV Collections to at least 2025 (Currently Veolia)

Figure 1: Source Segregated See Bins (1100l) to be trialled at Bron Y Crest. Denbigh communal collection points 2021 onwards (colours / branding as above in Table 2). Clear panels to enable quality inspections prior to emptying. Restricted lids designed to discourage bagged waste being deposited and other non-target items.



Figure 2: Examples of a typical source segregated recycling collection vehicles, to service smaller trade recycling customers (microsites) on the domestic rounds and SMEs (Small and medium enterprises)



Report to	Waste and Recycling Project Board
Date of meeting	April 28th 2021
Lead Member / Officer	Liz Grieve, Head of Customers and Communications
Report author	Sian Owen Principal Officer – Communications, Marketing and Engagement
Title	Draft Communications Plan – Waste and Recycling Changes

1. What is the report about?

1.1. The report outlines communications around the forthcoming changes in our waste and recycling services in Denbighshire. This includes

1.1.1. General Recycling Behaviours. May 2021 –April 2022

1.1.2. West Rhyl Phase 1 Service Change. Feb 2021 –September 2021

1.1.3. Trade Waste and Communal Bin Service Change. Launch Autumn 2021

1.1.4. Denbigh Waste Transfer Station

1.1.5. General changes to the service. March 2022 – November 2023

2. What is the reason for making this report?

2.1. Approval is required on the proposed communications plan for the forthcoming changes in service provision.

3. What are the Recommendations?

- 3.1. To approve the outlined communications plan, subject to full costing and resource allocation.

4. Report details

- 4.1. This report outlines communications activities to promote changes in the waste and recycling service. The activity would provide residents with clear, accurate and timely information about the changes and ensure that our communications assist the community to be ready for the changes and understand how to use the new system.

- 4.2. The communications plan is split into four main parts.

- 4.2.1. **Section A** is around **general promotion of recycling** and behaviour change that is needed ahead of the service changes. This is business as usual activity, but critical to ensure that we continue to encourage more recycling. We will be utilising national assets produced by

- 4.2.2. **Section B** focusses on activity in **West Rhyl** where a new weekly sack collection will be introduced to try and reduce problems with littering and to encourage residents to use the facilities provided to them. The WRAP 'Keeping Up with the Joneses' branding will be used on literature to communicate with residents about the specific changes.

- 4.2.3. **Section C** focusses on the **waste transfer station development in Denbigh**. These proposed activities aim to keep relevant stakeholders informed of key milestones around the project development, and to ensure that any negative coverage is minimised.

- 4.2.4. **Section D** is around the **main changes to the waste and recycling services**. These communications activities are high level, with a detailed communications plan listing all the activities to be undertaken to be developed by the Council and WRAP. The proposed activities have been categorised into 'essential' activity, 'optional' activity and 'nice to have' actions for discussion purposes. The activities include direct marketing,

media relations, social media, advertising, community events and internal communications. These activities, if approved, will be carried out by the Council's Communications team, WRAP and external designers/printers/producers.

- 4.3. The activity will be managed on a day-to-day basis by the Council's Communications team and WRAP, with significant input from Environmental Services. The Board will be updated with regular progress reports. Once service changes are implemented, there will be daily meetings between operations, communications and customer service teams, to react to any issues, feedback or changes necessary to the communications. There will also be regular updates for the Lead Member and input into the communications activity.
- 4.4. This communications plan will be aligned with the Mobilisation Plan to assist in managing the activity, for monitoring progress and to ensure that all deadlines are met within the timescales.

5. What will it cost and how will it affect other services?

- 5.1 The cost of the activity will be absorbed through the project budget, as well as through WRAP's local authority funding support. These costs are still to be established and allocated to either the project or WRAP funding, a costing exercise is included in the plan.

Communications and Engagement Plan (DRAFT)

Colour coding grid

Green	Essential activity
Orange	Optional activity
Yellow	Not a necessity, but nice to have

SECTION A: General recycling promotion May 2021 onwards

ACTION	TARGET AUDIENCE	PERSON RESPONSIBLE	WHEN
Agree communications plan/approach	Board	Board MSO	May 2021
Review and revise text for the corporate website	All	Lead James Gillet information provided by TD Environmental Services / Corporate Comms	May 2021
Social media schedule - focus on enforcement process in problematic areas	Public	Corporate Comms	May 2021
Use 'Be Mighty' national campaign assets	Public	Council/WRAP	Underway

from WRAP on social media and other key channels			
Establish regular meetings with WRAP to discuss assets and funding	Nicola Peake nicola@thevynes.com Emma Hallett: Emma.Hallett@wrap.org.uk Lisa Chilcott: lisa.chilcott@wrap.org.uk	Sian Owen	Underway and quarterly
Produce JD for part time resource to support Waste and Recycling Communications	Board	Lead MSO TD	September 2021
Costing for all activity including WRAP contributions	Board and WRAP	MSO and TD	May/ June 2021
Work with Caru Cymru on a campaign around dog foul waste	Public		Autumn 2021

SECTION B: West Rhyl Phase 1 Service Change (Enhance engagement / weekly Sack collections and microchipping trials) February 2021 to September 2021

ACTION	TARGET AUDIENCE	PERSON RESPONSIBLE	WHEN
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Promotion of Bulky Waste Service via leaflet drop	Residents / landlords	WRAP/Council	Completes February 2021
Production of 'Keeping Up with the Joneses' leaflet For residents of West Rhyl	Residents Tenants Landlords	Council/WRAP	Complete in distribution
Translation of the above leaflet into non-English or Welsh languages spoken amongst the residents, to produce a basic Word document version	Residents Tenants Landlords	Council/WRAP	April 2021 (currently with WRAP)
Poster – for communal areas, such as on noticeboards and bin store areas	Residents Tenants Landlords	Council/WRAP	Complete – in distribution
Container contamination sticker – to be placed by collections crews	Residents	Council/WRAP	Complete – in circulation
Info stickers for communal bins (contamination etc...)	Residents of shared bin stores	Council/ WRAP	Complete – awaiting refurb bin delivery (April 2021)
Internal Engagement activity	Frontline staff, including Customer Contact Centre staff, collection crews and Members, including West	Tara Dumas and Jane Williams	February 2021 to September 2022

	Rhyl Ward members		
External Engagement activity to prepare for service change	Landlords/RSLs	West Rhyl Project Officer	March 2021 to June 2021
Develop comms plan around microchipping project to be launched in May 2021 (Post Communities Scrutiny)	Members Residents Media	Matthew Jones Comms team/ Waste Service Manager	May – June 2021
Develop and print leaflets to accompany new sack system (gull proof sacks) to be launched July 2021	Residents Landlords	Alan Roberts WRAP	May 2021-June 2021
Press Release to be issued on the day scrutiny papers are released for May Communities Scrutiny report including briefing spokesperson for media interview	Residents	Matthew Jones (paper provided by TD in advance)	Scrutiny meeting on the 13 th May Papers due to be published on the 6 th May
Engagement with Councillors on Communities Scrutiny in advance of the meeting	Councillors on scrutiny	Tony Ward	Before 13 th May

SECTION C: Trade Waste and Communal Bin Service Change (Launch Autumn 2022)

ACTION	AUDIENCE	PERSON RESPONSIBLE	WHEN

Consult trade customers on the Environment Act requirements Develop questionnaire and information leaflet	Trade Waste customers (approx. 600)	Alan Roberts / Comms	April to June 2021
Expand and improve trade waste content on Council's website	Public / new and existing customers	Corporate Comms/ Alan Roberts	April-June 2021
Direct marketing to Promote food waste recycling and offer free trials to existing customers (SME's)	SME customers and new all customers	Alan Roberts	TBC as awaiting delivery of new food waste vehicles (June to August 2021)
Develop branding for trade waste service (ensure on all correspondence)	Potential new customers	Comms/ Alan Roberts	
Design Trade Waste vehicle wraps x 2	New Customers	Comms/Fleet/ Waste Service	Expected delivery of vehicles July 2022
Agree bin colours and branding for trade waste containers and develop refurb programme	Existing Customers	COMMS/ Alan Roberts	April to June 2021
Develop landlord / property management engagement packs	Property management companies and/or landlords with	Waste Team / COMMS	September 2021

for all bin store locations	communal bin stores.		
Develop bin store signage for source segregated	Aimed at residents/tenants using bin stores	WRAP?	April 2022 onwards
Develop instructional leaflets for residents sharing communal bin stores	Aimed at residents/tenants using bin stores	Alan Roberts in conjunction with Comms	April 2022 – June 2022
Bron y Crest Source Segregated Bin store Trial	Residents	DCC housing/ Comms/ Waste Team (Abi Chadwick)	April 2021- December 2021

SECTION C: Denbigh Waste Transfer Station

ACTION	AUDIENCE	PERSON RESPONSIBLE	WHEN
Update to Member Area Group on the current position	Denbigh MAG	Board via PM	Standing Item on every Denbigh MAG Agenda
Briefing for wider Members	Members	Board / Corporate Comms	May 2021 – as part of wider attendance updated on overall Service Change proposals to Communities Scrutiny

			Further attendance at Cabinet and Scrutiny at key stages in run up to Service Change as required
Briefing for Town Council following appointment of Phase 1 Contractor	Denbigh Town Council	Environmental Services / Corporate Comms/ Contractor	Early June 2021
Work with appointed contractor to agree comms protocol	Contractor	Comms/ Peter Clayton	June 2021
Update content on Council's website following appointment of Phase 1 Contractor	Public	Environmental Services / Corporate Comms/ JG	Early June 2021
Update for businesses on the Colomendy site and nearby residents following appointment of Phase 1 Contractor (via newsletter) – timescales etc.	Local businesses and residents	Environmental Services	Early June 2021

<p>Comms around the commencement of Phase 1 enabling works</p> <p>(NOTE: Phase 1 Enabling Works Contract will see DCC leading a collaboration with 4 businesses looking to extend their current sites on the Estate in order to deliver initial earthworks, drainage works, servicing and access to the site with each member then able to go on and develop out their sites according to their own Planning Permissions and at their own timescales to suit individual requirements following completion of Phase 1)</p>	<p>Members</p> <p>Town Council</p> <p>Local businesses/ residents</p> <p>Media</p> <p>The public</p> <p>Staff</p>	<p>Corporate Comms</p>	<p>Late June 2021</p>
<p>Comms around the completion of Phase 1 enabling works</p>	<p>Members</p> <p>Town Council</p>	<p>Corporate Comms</p>	<p>Spring 2022 – exact date TBC</p>

	Local businesses/ residents Media The public Staff		
Update content on Council's website following appointment of Phase 2 Contractor	Public	Environmental Services / Corporate Comms/ JG	Spring 2022 – exact date TBC
Update for businesses on the Colomendy site and nearby residents following appointment of Phase 2 Contractor (via newsletter) – timescales etc	Local businesses and residents	Environmental Services	Spring 2022 – exact date TBC
Comms around the commencement of Phase 2 building works for proposed DCC Waste Transfer Station	Members Town Council Local businesses/ residents Media The public	Corporate Comms	Late Spring 2022 – exact date TBC

	Staff		
Key milestone in the project – six months to go	Members Town Council Local businesses/ residents Media The public Staff	Corporate Comms	October 2022 – exact date TBC
Key milestone in the project – projected date of completion	Members Town Council Local businesses/ residents Media The public Staff	Corporate Comms	March 2023 – exact date TBC
Announcement of site becoming operational (briefing, news release, social media)	Members Town Council	Corporate Comms	Anticipated May 2023 – exact date TBC

	Local businesses/ residents Media The public Staff		
Media opportunity – briefing / photos	Media	Corporate Comms	Completion of new Depot – May 2023 – exact date TBC

SECTION D: General changes to the service

ACTION	AUDIENCE	PERSON RESPONSIBLE	WHEN
Production of schedule and content for web/ social media/ press releases	Members Staff Public Media Key stakeholders	Council/WRAP	March-May 2022
Articles for Council publications	Residents	Council/WRAP	March 2022 onwards

Production of a poster to be placed at Council-managed outlets such as community centres and libraries	Residents	Council/ WRAP	March 2022 onwards
Internal Communications activity (briefing of frontline staff, Denbighshire Today, Intranet, team briefings, Member briefings)	Frontline staff, including Customer Contact Centre staff, collection crews and Waste Wardens General DCC staff Members	Council/WRAP	March 2022 onwards
Sign-up leaflets (nappies and incontinence service)	Residents	Council/WRAP	April 2022 – October 2022
Production of householder packs	Residents	Council/WRAP	September 2022- April 2023
New containers leaflet (draft text, design and translate)	Residents	Council/WRAP	November 2022 – April 2023
Production of contamination stickers – use those produced for	Residents	Council/WRAP	November 2022 – April 2023

the West Rhyl project			
Production of collections calendars	Residents	Council/WRAP	April 2023
Production of 'Sorry We Missed You' calling cards	Residents	Council/WRAP	November 2022 – April 2023
Production of RRV livery	Council	COMMS/WRAP/FLEET	November 2022 – April 2023
Production of FAQs which will be regularly updated before and after the service change is implemented (in light of customer feedback)	Residents	Council/WRAP	Continually updated
Production of animation	Residents	Council/WRAP	June 2022 – March 2023
Production of pull-ups for roadshows	Residents	Council/WRAP	June 2022 – March 2023
Publish FAQs on the Council's website	Residents	Council/WRAP	June 2023
Issue householder packs to residents	Residents	Council/WRAP	April 2023
Release animation	Residents	Council/WRAP	June 2023
Bus stop advertising	Residents	Council/WRAP	June 2023

Production of leaflet dispensers	Residents	Council/WRAP	June 2023
Advertising screens	Residents	Council/WRAP	June 2023
Cinema adverts	Residents	Council/WRAP	June 2023
<p>Launch of a Coming Soon campaign:</p> <p>What are the main changes?</p> <p>Estimated timescale.</p> <p>Countdown how many days until delivery</p>	All stakeholders	Council/WRAP	March2023
Attendance at Denbigh and Flint Show marquee	All stakeholders	Comms Sub Group	August 2023
Drop-in sessions in the county's libraries	Residents	Comms Sub Group	March onwards 2022
Eco schools campaigns	<p>Teachers and pupils</p> <p>Residents/ Parents and Carers</p>	Comms Sub group	October 22 – April 23
Paid for advert in local press – Journal and Free Press	Residents	Comms Sub Group	May/June 2023

Delivery of bins to depot (photo opportunity)	Media	Comms Sub Group	May 2023
Paid for advertising on social media	Residents	Comms Sub Group	June 2023
First bins being delivered to residents. (Video and vox pop)	All stakeholders	Comms sub Group	June 2023

Appendix V: West Rhyl Delivery Plan

ACTION TRACKER as of 28/04/2021					
	Total	complete	green	amber	red
Phase 1	44	17	11	8	8
Phase 1	45	1	25	10	9
Phase 3	0	2022			
PROGRESS TRACKER					
Phase 1	56% (Increased from 34% Feb 2021)				
Phase 2	7% (increased from 3% Feb 2021)				
Overall project Status Amber					

Task Name	Start	Finish	% Complete	Status
WRAP KERBSIDE COMPLIANCE (PHASE 1)				
GOVERNANCE AND MANAGEMENT				
Set up project meetings and project team	12/01/2021	12/12/2021	100%	complete
Sign partnership agreement	01/12/2020	05/02/2021	100%	complete
Agree monitoring plan and PIs	01/01/2021	31/01/2021	90%	green
Determine strategy for engaging landlords (private/licenced and Social landlords)	05/02/2021	31/05/2021	20%	amber
Produce Project Board updates - monthly February to September 2021	08/02/2021	30/09/2021	12%	green
Develop residual and recycling policy for flats and HMOs to include use of microchipping	01/12/2021	31/06/2021	20%	amber
Identify opportunities for Safer Streets Project 2020	01/10/2020	Ongoing	100%	complete
Identify opportunities for Safer Streets Project 2021	01/04/2021	31/12/2021	0%	green
Policy sign off on frequency/ container type and replacement charges / licenced landlord responsibilities - Scrutiny/ delegated decision reports	01/04/2021	31/05/2021	50%	green

Task Name	Start	Finish	% Complete	Status
process grant claim forms (KUWTJ)	12/02/2021	31/03/2022	50%	green
Recruit West Rhyl Project Officer and Recycling advisor resource	28/04/2021	07/06/2021	20%	green
Agree Phase 2 support from WRAP	28/04/2021	07/05/2021	40%	green
Identify grants to support project work	01/01/2021	Ongoing	100%	complete
DATA COLLATION				
Identify and record West Rhyl Landlords on refuse database	01/02/2021	28/02/2021	50%	amber
Identify property management companies/letting agents for all 4 wheeled bin communal areas	01/02/2021	28/02/2021	0%	amber
Identify sack property addresses and update Webaspx and refuse database	01/01/2021	22/02/2021	100%	green
determine sack property collection points for each address and update Webaspx and refuse database	01/02/2021	28/02/2021	20%	amber
Communal Bin Audit (4 wheeled bins and update Webaspx)	01/01/2021	31/01/2021	100%	complete
Communal Bin Audit (2 wheeled bins and update Webaspx) Intel for Phase 2 use	08/02/2021	30/04/2021	0%	amber
Produce street list with postcodes and no. hh data	05/02/2021	15/02/2021	100%	complete
Populate monitoring plan with baseline data	05/02/2021	15/02/2021	50%	green
Populate PI data weekly	01/02/2021	30/04/2021	0%	red
Weekly analysis of track U compliance data and visits to non-compliant properties	22/02/2021	30/04/2021	20%	red

Task Name	Start	Finish	% Complete	Status
Compliance check on landlords regarding erection of posters/frames in communal areas	01/04/2021	30/04/2021	0%	red
Ensure adequate stocks of sacks/caddies / liners for campaign period	08/02/2021	12/02/2021	80%	amber
COMMUNICATIONS / OTHER				
Prepare / sign off comms leaflets (bulky waste)	01/12/2021	31/01/2021	100%	complete
prepare / sign off comms leaflets (sack properties) and poster	01/12/2021	31/01/2021	100%	complete
prepare / sign off comms leaflets (bin properties) and poster	01/12/2021	31/01/2021	100%	complete
prepare / sign off comms leaflets (communal properties) and bin stickers	01/12/2021	31/01/2021	100%	complete
prepare and sign off recycling contamination tag	01/12/2021	31/01/2021	100%	complete
Deliver comms leaflets (bulky waste)	11/02/2021	17/02/2021	100%	complete
Deliver comms leaflets (bin properties)	22/02/2021	24/02/2021	50%	red
Deliver comms leaflets (sack properties)	01/03/2021	03/03/2021	50%	red
Deliver comms leaflets (communal properties) and bin stickers	01/03/2021	03/03/2021	0%	red
Review/develop the 3-stage correspondence letters to issue alongside follow up visits	08/02/2021	15/02/2021	100%	complete
Engage landlords around licencing conditions to erect posters/frames in communal areas (or individual flats)	22/02/2021	22/03/2021	20%	red

Task Name	Start	Finish	% Complete	Status
Write to property management companies/agents responsible for communal bin stores about the changes/campaign	01/03/2021	15/03/2021	0%	red
Weekly proactive engagement with residents by recycling advisors	15/02/2021	31/03/2022	15%	amber
Initiate formal weekly collections of recycling and residual for all sack properties	22/02/2021	ongoing	100%	complete
Purchase WCCTV camera with safer streets funding	01/02/2021	31/03/2021	100%	complete
Tool box talk with operational crews/ supervisors regarding data collation requirements and campaign overview	08/02/2021	08/02/2021	100%	complete
Operational crew feedback session and tool box talk reinforcement	26/02/2021	26/02/2021	100%	complete
Operational crew feedback session and tool box talk reinforcement	12/03/2021	12/03/2021	0%	green
Contact Centre briefing on Phase 1 WRAP enforcement campaign	12/02/2021	07/05//2021	20%	green
CONTAINER ROLL OUT PHASE 2				
PROCUREMENT				
order and exchange all blue 4 wheeled residual containers for black (Order via STORM)	25/01/2021	03/03/2021	100%	complete
Agree the specification / quantities for gull proof sacks	01/02/2021	28/02/2021	20%	red
Procure gull-proof sacks for delivery by July 2021	01/03/2021	30/06/2021	0%	red

Task Name	Start	Finish	% Complete	Status
Agree specification for microchip tags for gull proof sacks with Humphrey signs	01/04/2021	12/06/2021	0%	green
direct Award gull proof tags to Humphrey signs	13/04/2021	16/06/2021	0%	red
Deliver Gull proof sacks to Humphrey sign for fitting tags	01/06/2021	05/07/2021	0%	red
Arrange meetings with Schaefer regarding microchipping technology wristband trials	01/01/2021	31/05/2021	50%	amber
Procure all microchips required for bins and gull proof sacks	01/03/2021	31/03/2021	50%	amber
Procure hand held chip readers for enforcement /wardens/ sack collection crews	01/03/2021	31/05/2021	0%	green
procure and install chip readers for RCV's	01/03/2021	31/05/2021	0%	amber
Identify fly tipping hotspots and develop a schedule for locating re-deployable CCTV camera	01/03/2021	31/08/2021	20%	green
Implement CCTC surveillance	05/04/2021	ongoing	15%	green
OPERATIONAL				
return points for all gull proof sacks to be identified	01/04/2021	30/06/2021	0%	red
Fixing points for gull proof sacks to be agreed with landlords/ RSLs and waivers signed for works	01/05/2021	30/05/2021	0%	red
Contractor to be procured to install fixings and signage at identified fixing points	01/05/2021	30/06/2021	0%	red
Fixings and signage for gull proof sacks to be installed	15/06/2021	30/06/2021	0%	red
routing for gull proof sack round Webaspx	01/05/2021	30/06/2021	0%	amber

Task Name	Start	Finish	% Complete	Status
deliver gull proof sacks to residents/landlords - door step engagement	01/07/2021	31/07/2021	0%	amber
Microchip all residual bins (and allocate correct size bin)	10/05/2021	31/06/2021	0%	amber
identify potential LASISSTS properties with shared 2-wheeled bins and update Webaspx / refuse database	01/02/2021	31/07/2021	0%	amber
Liaise with landlords to agree collection arrangements / access of LASSISTS and communicate policy	01/03/2021	31/08/2021	0%	green
Explore options paid for top up collection services for social landlords	01/04/2021	30/06/2021	20%	green
Routing of West Rhyl bin rounds to include LASSISTS	01/06/2021	30/09/2021	0%	green
DATA COLLATION				
Determine PI's for phase 2 monitoring	01/04/2021	30/06/2021	0%	green
confirm all households on 2 wheeled bins and update Webaspx/refuse database	01/02/2021	31/03/2021	50%	red
implement phase 2 baseline monitoring on bin round	01/04/2021	30/06/2021	0%	green
Implement phase 2 post roll out monitoring (sacks)	31/07/2021	ongoing	0%	green
Implement phase 2 post roll out monitoring (bins)	01/06/2021	ongoing	0%	green
implement GDPR compliance process for managing microchip data	01/05/2021	30/06/2021	0%	green
Identify data controllers for microchip data	01/05/2021	08/06/2021	0%	green
Arrange and deliver training on data management and system for data controllers	01/05/2021	15/06/2021	0%	green
Monthly data report produced for Waste team meetings	01/06/2021	ongoing	0%	green

Task Name	Start	Finish	% Complete	Status
COMMUNICATIONS/OTHER				
design and print pre-notification of microchipping bin tags / leaflets	15/03/2021	31/05/2021	0%	amber
Produce Address labels for all bins	15/03/2021	30/05/2021	0%	amber
Design and print post notification microchipping bin tags / leaflets	15/03/2021	31/05/2021	0%	amber
Deliver pre-notification bin tags to all 2 wheeled bin households	19/04/2021	03/05/2021	0%	green
Deliver post microchip bin tags to all 2 wheeled bin households (at point of chipping)	10/05/2021	30/06/2021	0%	green
Prepare / print Instructional leaflets for gull proof sacks	01/05/2021	30/06/2021	0%	green
Prepare / print signage requirements for fixing points where required	15/05/2021	15/07/2021	0%	green
prepare / print temporary awareness signage for collection point removal where required	01/06/2021	30/07/2021	0%	green
Targeted door step engagement to embed gull proof sack service based on chip data	01/08/2021	ongoing	0%	green
Organise Street level roadshows to issue gull proof sacks (missed on doorstep) and engage with residents	08/07/2021	31/07/2021	0%	green
develop resource pack for housing associations, landlords and letting agents regarding microchipping and bin policies	01/06/2021	30/07/2021	0%	green
Landlord / letting agent engagement regarding gull proof sacks	01/06/2021	ongoing	0%	green

Task Name	Start	Finish	% Complete	Status
Targeted Door stepping engagement to embed chipped black bin processes and recycling behaviours based on chip data	01/08/2021	ongoing	0%	green

Atodiad VI Deunydd Cyfathrebu Gorllewin y Rhyl

Appendix VI West Rhyl Communications Material

Delwedd 1a. Taflen Gymraeg A5 yn hyrwyddo gwastraff Swmpus

Ydych chi am glirio a chael gwared ar eitemau mawr di-angen o'ch cartref?

Os oes gennych chi eitemau ac offer mawr yn eich cartref nad ydych chi eu heisiau mwyach, gallwch drefnu casgliad gwastraff swmpus o'r cartref.

Gallwn gasglu'r eitemau canlynol:

- ✓ Gwelyau a soffas
- ✓ Matresi
- ✓ Byrddau a chadeiriau
- ✓ Wardrobau
- ✓ Poptai a pheiriannau golchi llestri
- ✓ Oergelloedd, rhewgelloedd a pheiriannau golchi a sychu dillad
- ✓ Carpedit ac isgarpedi

Mae'r gost yn rhad:

• £11 am un eitem,	• £20 am bedair eitem,	I drefnu casgliad neu i gael mwy o wybodaeth, cysylltwch â ni.
• £14 am ddwy eitem,	• £23 am bump eitem, neu	
• £17 am dair eitem,	• £26 am chwe eitem.	

Costau yn ddilys hyd at 31 Mawrth 2021

Os byddwch chi'n dymgio gwastraff o'r cartref neu wastraff masnachol ar ffyrdd, mewn cwtiau, mewn afonydd neu ar dir preifat heb ganiatâd, yr enw ar hys yw 'tipio anghyfreithlon'. Mae hys yn erbyn y gyfraith. Os byddwch chi'n tipio'n anghyfreithlon, fe allwch chi orfad talu casb benodedig o £250 neu orfad mynd i'r llys a chael darwy a hyd at £5,000.

DIRWY

Ewch i www.sirddinbych.gov.uk/aigyltchu i ddarganfnod mwy.

For office use only: BW/12/20

Tudalen 63

Delwedd 3a. Ochr Gymraeg o'r tag bin glas dwyieithog (halogiad)

Delwedd 2a. Enghraifft Gymraeg o bosteri cyntedd cymunedol A4 ar gyfer llety a rennir (fersiwn bin ar gael hefyd)

Caiff eich ailgylchu o'ch gwastraff na ellir ei ailgylchu ei gasglu ar:

Dydd Llun

Collection Point
location here

Beth sy'n mynd i ble?

Pob wythnos

Cadi llŵ arllan
Gwastraff bwyd

Sach glir
Ailgylchu sych

- cardfwrdd, papur, gwydd, plastig, caniau, a charionau bwyd a diod Ffai Tetra Pak

Rifwrack Tawp
cardfwrdd

Owsg hock a rhyddid
a sbectol gwydr (plastig)

Sroodau twmp
yfrwy

Roll glas ynnwng

Sach blaen
Gwastraff na ellir ei ailgylchu

Polystyren
Polystyren

Naman Rasipl
Rasipl
Ffilm

Cofiwch bod angen:

- ✓ cau'r casod ar eich cod gwastraff bwyd
- ✓ ysgirfennu rhif eich siddo ar eich cod gwastraff bwyd
- ✓ clymwrch eich sachau'n ddiogel
- ✓ gosod eich cod o'ch sachau allan i'w casglu cyn 7yb ar eich diwrnod casglu, a dim cyn machlud y noson cynnt. Mae'n anghyfreithlon ichi roi gwastraff allan ar unrhyw adeg arall, ac efallai y bydd rhaid ichi dalu darwy casb benodedig o £100 os gwnewch chi hynny
- ✓ casglu eich codi o ymyl y ffordd ar ôl i'w dalu gael ei waglio

Os nad oes gennych chi'r sachau, codi neu'r bagiau gwastraff bwyd compostadwy y mae eu hangen arnoch chi

Ewch i'r wefan www.sirddinbych.gov.uk/aigyltchu neu gallewch ein ffonio ar 01824 706000. Peidiwch â defnyddio bagiau du.

Agiatwydd ar bwrddwrdd ailgylchu 100%

For office use only: SACK/01/21-pas



Diolch i chi am ailgylchu!

Fodd bynnag, nid oeddiem yn gallu casglu'ch ailgylchu oherwydd mae'n cynnwys un neu fwy o'r eitemau canlynol:

- Bag plastig
- Deunyddiau pacio plastig amlybocyn
- Hoeson blaenig
- Pecyn creidiol
- Cwpan leawwr wrtho ar gyfer diod
- Polystyren
- Casryn
- Baw anffellid
- Gwastraff bwyd
- Eitem arall na ellir ei hailgylchu

Cofiwch roi eitemau i mewn yn rhydd! Peidiwch â'u bagio!

Os gwelwch yn dda:

- ✓ Iynwch yr eitem (au) halogedig a'i roi yn eich bin du neu'ch codi gwastraff bwyd
- ✓ rhewch eich bin glas allan eto cyn 7yb ar eich diwrnod casglu nesaf

Am fwy o wybodaeth am yr hys y gallwch ac na allwch ei ailgylchu, cysylltwch â ni.

Figure 1b. English Bulky Waste Service promotion

Tudalen 64

Looking to clear out your unwanted large household items?

If you have large household items and appliances you no longer want, you may book a bulky household waste collection.

We're able to collect the following items:

- ✓ Beds and sofas
- ✓ Mattresses
- ✓ Tables and chairs
- ✓ Wardrobes
- ✓ Cookers and dishwashers
- ✓ Fridge freezers, washing machines and tumble dryers
- ✓ Carpet and carpet underlay

It costs just:

- £11 for one item,
- £14 for two items,
- £17 for three items,
- £20 for four items,
- £23 for five items, or
- £26 for six items.

To book a collection or find out more, contact us.

Covers valid until 31 March 2021

IF YOU DUMP HOUSEHOLD OR TRADE WASTE ON ROADS, IN FIELDS, IN RIVERS, OR ON PRIVATE LAND WITHOUT PERMISSION, THIS IS KNOWN AS 'FLY-TIPPING'. IT IS ILLEGAL. IF YOU FLY-TIP, YOU COULD END UP PAYING A FIXED PENALTY OF £250 OR END UP IN COURT AND FINED UP TO £50,000.

FINE

Visit www.denbighshire.gov.uk/recycling to find out more.

Sir Ddinbych yn ailgylchu Denbighshire recycles

For office use only: EN/13/20

Figure 2b. English Example of communal hallway posters for shared accommodation (bin version also available)

Your recycling and non-recyclable waste is collected on a:

Monday

Collection Point location here

What goes where?

Every week

Silver caddy
Food waste

Clear sack
Dry recycling

- cardboard, paper, glass, plastics, cans, and food and drink cans (such as Tetra Pak)

Empty and clean glass and plastic bottles

Empty cans only

Glass full only

Pink sack
Non-recyclable waste

Please remember to:

- ✓ close the lid on your food waste caddy
- ✓ write your property number on your food waste caddy
- ✓ tie your sacks securely
- ✓ place your caddy and sacks at your collection point before 7am on your collection day, and no earlier than sunset the evening before. It is illegal to put out waste at any other time and you may have to pay a fixed penalty fine of £100 if you do this
- ✓ collect your caddy from the kerbside once it's been emptied

Don't have the sacks, caddy or compostable food waste bags you need?

Visit www.denbighshire.gov.uk/recycling or call us on 01824 706000. Do not use black bags.

Printed on 100% recycled paper

Sir Ddinbych denbighshire County Council

Sir Ddinbych yn ailgylchu Denbighshire recycles

For office use only: SAC/01/23-poc

Figure 3b. English side bilingual blue bin tag (contamination)

Sir Ddinbych denbighshire

Thank you for recycling!

However we were unable to collect your recycling because it contains one or more of the following items:

- Plastic bag
- Plastic multipack packaging
- Plastic film
- Crisps packet
- Single-use takeaway drink cup
- Polystyrene
- Nappy
- Animal faeces
- Food waste
- Other non-recyclable items

Remember to place items loosely, don't bag them!

Please

- ✓ remove the contaminating item(s) and place it in your black bin or food waste caddy
- ✓ put out your blue bin again before 7am on your next collection day

For more information about what you can and can't recycle, please contact us.

Delwedd 4a. Ochr Gymraeg o'r llyfryn cyfarwyddiadau dwyieithog A5 (clawr blaen) - taflen dau fin olwyn a sachau hefyd ar gael.

Y Tudalen 65

Y Sir Ddinbych yn ailgylchu
Denbighshire recycles

For offices use only: COM/01/21

Delwedd 5a. Ochr Gymraeg o'r clawr cefn dwyieithog (calendr)

Pa bryd gaiff fy ngwastraff ac ailgylchu ei gasglu?

Caiff eich **ailgylchu** a'ch **gwastraff na ellir ei ailgylchu** cymunedol ei gasglu ar:

Dydd Llun

- Caiff eich **gwastraff bwyd** ei gasglu **bob wythnos**.
- Caiff eich **ailgylchu sych** a'ch **gwastraff na ellir ei ailgylchu** ei gasglu **bob pythefnos**.

Eich dyddiadau casglu yw:

	Gwastraff bwyd	Ailgylchu sych	Gwastraff na ellir ei ailgylchu
Ionawr 2021	Pob dydd Llun	11 a 25	4 a 18
Chwefror 2021	Pob dydd Llun	8 a 22	1 a 15
Mawrth 2021	Pob dydd Llun	8 a 22	1, 15 a 29
Ebrill 2021	Pob dydd Llun	5 a 19	12 a 26
Mai 2021	Pob dydd Llun	3, 17 a 31	10 a 24
Mehefin 2021	Pob dydd Llun	14 a 28	7 a 21
Gorffennaf 2021	Pob dydd Llun	12 a 26	5 a 19
Awst 2021	Pob dydd Llun	9 a 23	2, 16 a 30
Medi 2021	Pob dydd Llun	6 a 20	13 a 27
Hydref 2021	Pob dydd Llun	4 a 18	11 a 25
Tachwedd 2021	Pob dydd Llun	1, 15 a 29	8 a 22
Rhagfyr 2021	Pob dydd Llun	13 a 27	6 a 20

Amgylchedd ar bapur wedi ailgylchu 100%

- Cofiwch, os gwelwch yn dda, bod angen:**
- ✓ cau'r caeadau ar bob bin cymunedol
 - ✓ defnyddio'r biniau cywir ar gyfer eich gwastraff ac ailgylchu. Efallai y bydd yn rhaid i chi dalu ein costau i gael gwared ar unrhyw wastraff na ellir ei ailgylchu sydd wedi'i osod y tu mewn i'r biniau gwastraff bwyd neu ailgylchu sych
 - ✓ cadw'r lle o amgylch y man storio biniau'n glir

Delwedd 6a. Ochr Gymraeg o'r Tag Bin Du dwyieithog (ailgylchu yn bresennol)

Gellir ailgylchu rhai o'r eitemau hyn!

Fis wranthon ni sylw eich bod wedi tollu un neu fwy o'r eitemau canlynol a allai fod wedi cael eu hailgylchu:

- gwastraff bwyd
- cartfferdd
- papur
- poteli a jariau geydr
- poteli, potiau a ffridiau plastig
- cerbydau, cerbydau a ffôn
- cerbydau bwyd a diod, ffol Tatra Pak
- gwastraff o'r ardd

Os gwelwch yn dda:

- ✓ peidiwch â gwastraffu'r eitemau hyn y gallir eu hailgylchu i greu cynhyrchion newydd
- ✓ yn y dyfodol, rhwng yr eitemau hyn yn eich codi orion ar gyfer gwastraff bwyd, bin glas ar gyfer ailgylchu sych, neu fin geyredd ar gyfer gwastraff o'r ardd
- ✓ rhwng eich bin du allan eto cyn 7yb ar eich diwrnod casglu nesaf

Am fwy o wybodaeth am yr hyn y gallwch ac na allwch ei ailgylchu, cysylltwch â ni.

Figure 4b. A5 English Instructional booklet (front cover)
 – 2 wheeled bin and sack leaflets also available



Tudalen 66

Figure 5b. English example of back cover (calendar)

When will my waste and recycling be collected?

Your communal **recycling** and **non-recyclable waste** is collected on a:

Monday

- Your **food waste** is collected **every week**.
- Your **dry recycling** and **non-recyclable waste** are collected **every two weeks**.

Your collection dates:

	Food waste	Dry recycling	Non-recyclable waste
January 2021	Every Monday	11 & 25	4 & 18
February 2021	Every Monday	8 & 22	1 & 15
March 2021	Every Monday	8 & 22	1, 15 & 29
April 2021	Every Monday	5 & 19	12 & 26
May 2021	Every Monday	3, 17 & 31	10 & 24
June 2021	Every Monday	14 & 28	7 & 21
July 2021	Every Monday	12 & 26	5 & 19
August 2021	Every Monday	9 & 23	2, 16 & 30
September 2021	Every Monday	6 & 20	13 & 27
October 2021	Every Monday	4 & 18	11 & 25
November 2021	Every Monday	1, 15 & 29	8 & 22
December 2021	Every Monday	13 & 27	6 & 20

Printed on 100% recycled paper

Please remember to:

- ✓ close the lids on all communal bins
- ✓ use the correct bins for your waste and recycling. You may have to pay our costs to get rid of any non-recyclable waste that's been incorrectly placed inside the food waste or dry recycling bins
- ✓ keep the space around the bin storage area clear

Figure 6b. English side bilingual Black Bin Tag (recycling present)

When will my waste and recycling be collected?

Some of these items can be recycled!

We noticed you threw away one or more of the following items that could have been recycled:

- food waste
- cardboard
- paper
- glass bottles and jars
- plastic bottles, pots, tubs and trays
- cans, aerosols and foil
- food and drink cartons, such as Tetra Pak
- garden waste

Please:

- ✓ do not waste these items that can be recycled to create new products
- ✓ in future, place these items in your orange caddy for food waste, blue bin for dry recycling, or green bin for garden waste
- ✓ put out your black bin again before 7am on your next collection day

For more information about what you can and can't recycle, please contact us.

Delwedd 7a. Adran Gymraeg Llyfryn Cyfarwyddiadau mewnol dwyieithog A5 (mannau casglu biniau cymunedol - fersiynau 2 x bin olwyn a sachau hefyd ar gael)

Beth mae angen imi ei wneud?

1. O **HEDDIW** ymlaen, bydd angen ichi sortio eich gwastraff a rhoi eich eitemau i'w hailgylchu mewn cynwysyddion ar wahân.



2. Defnyddiwch y bin **brown cymunedol ar gyfer eich gwastraff bwyd**, os gwelwch yn dda. Pan fydd eich cadi cegin lliw arian ar gyfer gwastraff bwyd yn llawn, clymwch dop y bag gwastraff bwyd compostadwy, yna ei roi yn y bin brown cymunedol.



3. Defnyddiwch y bin **glas cymunedol ar gyfer gwastraff sych y gallir ei ailgylchu**, os gwelwch yn dda – **cardfwrdd, papur, gwydr, plastig, caniau, a chartonau bwyd a diod (fel Tetra Pak)**. Peidiwch â rhoi eitemau mewn bagiau plastig cyn eu rhoi yn y bin glas cymunedol; rhowch nhw i mewn yn rhydd.



4. Defnyddiwch y bin **du cymunedol ar gyfer eich gwastraff na ellir ei ailgylchu**, os gwelwch yn dda. Y rhain yw'r eitemau nad oes posibil eu hailgylchu.



Os nad oes cadi cegin gwastraff bwyd neu fagiau gwastraff bwyd compostadwy gennych, cysylltwch â ni, os gwelwch yn dda.

Beth fydd yn digwydd os na fydda i'n sortio fy ngwastraff ac ailgylchu?

Mae'r rhan fwyaf o bobl yn sortio eu gwastraff ac ailgylchu, yna'n ei roi yn y cynwysyddion cywir – diolch i'r rhai ohonoch chi sy'n gwneud hyn yn barod. Ond yn anffodus, mae rhai pobl nad ydyn nhw'n gwneud popeth y gallan nhw, a gall y bobl hyn orfod talu dirwy cosb benodedig o hyd at £100 neu fynd i'r llys.



Ewch i'r wefan www.sirddinbych.gov.uk/ailgylchu neu gallwch ein ffonio ar **01824 706000**

Beth sy'n mynd i ble?

Pob wythnos



Pob pythefnos



Figure 7b. A5 bilingual Instructional booklet inner English (Communal bin collection points – also 2 x wheeled bin and sack versions)

What do I need to do?

1. From **TODAY**, you'll need to sort your waste and place your recyclable items into separate containers.



2. Please use the **communal brown bin for your food waste**. When your silver food waste kitchen caddy is full, tie the top of your compostable food waste bag, then place the bag inside the communal brown bin.



3. Please use the **communal blue bin for your dry recyclable waste – cardboard, paper, glass, plastics, cans, and food and drink cartons (such as Tetra Pak)**. Please do not place items inside plastic bags before putting them inside the communal blue bin; place items loosely.



4. Please use the **communal black bin for your non-recyclable waste**. These are items that can't be recycled.



What will happen if I don't sort my waste and recycling?

Most people sort their waste and recycling, then put it into the correct containers – thanks to those of you that are doing this already. But sadly, a few people aren't doing all they can and could have to pay a fixed penalty fine of up to £100 or appear in court.



Visit www.denbighshire.gov.uk/recycling or call us on **01824 706000**

What goes where?

Every week



Every two weeks



Delwedd 8. Sticer Bin du gweddilliol dwyieithog A6
Figure 8. A6 bilingual Residual Black bin sticker

DIM gwastraff bwyd NO food waste

Efallai na fyddwn yn gwagio'r cynhwysydd hwn yn y dyfodol os yw wedi'i halogi â gwastraff bwyd.

Mae rhaid i chi ailgylchu'ch gwastraff bwyd. Os nad oes gennych gadi gwastraff bwyd neu unrhyw fapiau gwastraff bwyd compostadwy, cysylltwch â ni.



We may not empty this container in future if it is contaminated with food waste.

You must recycle your food waste. If you don't have a food waste caddy or any compostable food waste bags, contact us.

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www.sirddinbych.gov.uk/ailgylchu
www.denbighshire.gov.uk/recycling

Sir Ddinbych yn ailgylchu
Denbighshire recycles

Delwedd 9. Sticer halogi casgliad sach ailgylchu dwyieithog A5
Figure 9. A5 bilingual Recycling sack collection contamination sticker

Diolch i chi am ailgylchu!

Fodd bynnag, nid oeddem yn gallu casglu'ch ailgylchu oherwydd mae'n cynnwys un neu fwy o'r eitemau canlynol:

Thank you for recycling!

However we were unable to collect your recycling because it contains one or more of the following items:



Bag plastig
/ Plastic bag



Deunyddiau pacio plastig aml-becyn
/ Plastic multipack packaging



Haenen blastig
/ Plastic film



Pecyn creision
/ Crisps packet



Cwpan tecawê untro ar gyfer diod
/ Single-use takeaway drink cup



Polystyren
/ Polystyrene



Cewyn
/ Nappy



Baw anifeiliaid
/ Animal faeces



Gwastraff bwyd
/ Food waste



Eitem arall na ellir ei hailgylchu
/ Other non-recyclable items

Os gwelwch yn dda:

- ✓ tynnwch yr eitem(au) halogedig a'i roi mewn sach binc neu'ch cadi gwastraff bwyd
- ✓ rhowch y sach glir hon allan eto cyn 7yb ar eich diwrnod casglu nesaf

Please:

- ✓ remove the contaminating item(s) and place it in a pink sack or your food waste caddy
- ✓ put out this clear sack again before 7am on your next collection day

www.sirddinbych.gov.uk/ailgylchu
www.denbighshire.gov.uk/recycling
01824 706000

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Sir Ddinbych yn ailgylchu
Denbighshire recycles

Mae tudalen hwn yn fwriadol wag

APPENDIX VII

UPDATE OPTION 5 (Preferred) - Weekly Kerbside Sort (including food waste), 4-weekly residual, AHP service

Well-being Impact Assessment Report

This report summarises the likely impact of the proposal on the social, economic, environmental and cultural well-being of Denbighshire, Wales and the world.


Assessment Number:	407
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Brief description:	<p>This assessment is required as the Council needs to fundamentally change the way we collect household waste to further improve recycling in the County as part of strategy to meet Welsh Government 70% recycling target by 2024/25 and to address on-going budget pressure expected to rise to £900,000 by 2019/20 due to the current cost of sending our mixed blue bin recycling for further separation at a Materials recovery Facility. In Option 5 (preferred) the comingled blue recycling 240l bin would be replaced with a TrolliBocs System, where residents present sorted waste into separate stackable containers. The Trollibocs and the existing food waste caddy would be collected weekly on the same vehicle, resulting in resource revenue savings from the provision of higher quality, pre-sorted recycling. . Residual waste would be collected every 4 weeks in a 240l black bin (as opposed to fortnightly in a 140/180l bin) which is projected to reduce the amount of waste that could have been recycled going in the black bin (currently 51% of items in the black bin could have been recycled on our other kerbside services). An optional human hygiene waste service would be offered to remove "smelly waste" from the residual bin where required. New recycling waste streams would be targeted, including batteries, small electrical, electronic equipment (WEEE) and textiles and collected on the same day as the recycling, but every fortnight. Currently residents put paper, card, wax cartons, plastic containers/bottles, can and glass bottles/jars altogether in a 240litre blue bin which is collected fortnightly.</p>
Date Completed:	19/10/2018 08:29:46 Version: 4
Completed by:	Tara Dumas
Responsible Service:	Highways & Environmental Services
Localities affected by the proposal:	Whole County,
Who will be affected by the proposal?	All Residents / Households in Denbighshire; Operational Waste Team as new model rolled out, Trade Waste Customers, Landlords/Social landlords, Contact Centre and range of Council departments
Was this impact assessment completed as a group?	Yes

IMPACT ASSESSMENT SUMMARY AND CONCLUSION

Before we look in detail at the contribution and impact of the proposal, it is important to consider how the proposal is applying the sustainable development principle. This means that we must act "in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."

Score for the sustainability of the approach

 (3 out of 4 stars) Actual score : 33 / 36.

Summary for each Sustainable Development principle

Long term	The service plans to develop a wider waste strategy and delivery plan that covers the whole waste service, and links to the Welsh Government strategy and the Council's ambition to become carbon neutral by 2030. Awaiting outcome of EPR and DRS consultations. The Service has developed a Benefits Realisation Plan that will be tracked during and beyond project implementation to ensure the project meets its objectives in the longer term. The service change will include modernisation through the use of in cab technology, pioneering of microchipped waste containers and advanced access technology for communal containers in order to to take advantage of worldwide technology advancement in the industry. Application of trial data on emerging advancements of electric vehicles and charging infrastructure usage will be used to inform and optimise green fleet procurement.
Prevention	The Service is developing a suit of key performance indicators to be monitored from 2021/22 in order to understanding the impact of change in services by establishing baselines and measures for service performance. The Service will carry out a back office re-structure to include the formation of a Behaviour Change Unit . The Unit will consist of a Waste Prevention Officer to focus on collaborative initiatives with the third sector and communities, Enforcement Officers, Recycling advisors and specific project officers for West Rhyl where demographics pose a range of additional challenges with compliance and understanding of the kerbside service. The service is now working with the North Wales Regional Waste Treatment Partnership Keep Wales Tidy and WRAP to develop communications materials and education initiatives to promote pro-recycling behaviours. The service will champion wider adoption of use of social norming to community led instruction and messages and nudges, embedded in our behaviour change strategy. Encouraging providers to reduce non-recyclable packaging through our supply chain procurement Improve the identification of non-complaint households through the introduction of microchipped residual waste containers.
Integration	The depot development on the Colomendy Industrial Estate in Denbigh involves a consortium of four other major local businesses, providing a wider commercial industrial development. The initial depot design has now evolved to include the acceptance of waste streams from other services, including highways and Streetscene. The Communications Plan for the roll out of the service has been integrated into the Corporate Communications Plan. The Modernisation of Technology is being led by the ICT business Partner and compliments the wider corporate ambition to digitise and streamline customer channels and processes.

<p>Collaboration</p>	<p>Making waste and recycling part of the HMO licence/agreement making expectations of and responsibilities of tenants clear - collaboration with landlords. Increased recycling of textiles through the third sector through an SLA with Co-Options and greater recovery of textiles for re-use through the formation of a Textile Timebank project, to be delivered by Denbighshire Leisure Limited in 2021/22 and supported by a range of charity shops locally. Working in Partnership with WRAP to evolve the Keep Up With The Joneses kerbside waste enforcement campaign. Working with the Private Sector (Schaffer) to test and develop microchip technology Through the appointment of a Waste Prevention Officer and support of the DCC Carbon Reduction Team, review how collaborative arrangements with the third sector and community groups are effective (longer term). The Service is part of a ground-breaking collaboration to procure, build and operate a treatment facility for the recycling of Absorbent Hygiene Product waste (nappies and incontinence pads), including Welsh Government and other Local Authorities. Working with Streetscene Services and Keep Wales Tidy to deliver local environmental quality projects that support the service change, including the trial of advanced technology access to communal waste containers. Potential to work with the University of Liverpool and North Wales charity - research into safe and effective home composting systems for pet waste (subject to funding).</p>
<p>Involvement</p>	<p>Produced a communication strategy with a focus on a targeted approach, that educates and shares information at the appropriate time. Planned development of community champions in s West Rhyl. – A total of 2,000 questionnaire responses received through the Council’s online residents survey about the service change proposals. – Events and presentations held in various venues and to various groups to explain the need for behaviour changes. To continue when the Covid restrictions are lifted – new Eco Schools Awards to encourage schools to celebrate and share their waste prevention work. Further education materials will be produced in 2022 as school children will become our recycling champions being the first residents in DCC to move to a source segregated service (in school through the trade waste service change) reinforcing accurate messaging in the home. – Various initiatives to get the message across about recycling such as food waste champions, videos and tweets. – the Project Interdependences matrix sets out the need for extra staff to deal with higher numbers of calls at the contact centre during implementation.</p>

Summary of impact

Well-being Goals

A prosperous Denbighshire	Positive
A resilient Denbighshire	Positive
A healthier Denbighshire	Neutral
A more equal Denbighshire	Neutral
A Denbighshire of cohesive communities	Neutral
A Denbighshire of vibrant culture and thriving Welsh language	Neutral
A globally responsible Denbighshire	Positive



Main conclusions

Overall the proposed project to Remodel the Waste Service Collection should have positive impacts in terms of a prosperous and resilient and a globally responsible Denbighshire as the new service will increase recycling performance by at least 3%. The higher quality recyclable stream will support the

adoption of EU Circular Economy measures and the Welsh Economic Action Plan. The model is also the most cost efficient of all options considered, bringing in a new income stream that protects other council services from further resource reductions. There is a neutral impact on equality due to the introduction of a new service to deal with hygiene waste sometimes produced by young families and the elderly. We have reviewed (currently in draft) our waste policies to ensure exemptions can be awarded to households that struggle to participate fully in the recycling service for genuine physical or mental health reasons. There are no health implications for the new service. Residual waste will be collected less frequently but smelly waste such as nappies and food waste will be collected weekly. There is a neutral impact on vibrant culture and Welsh language as all communications will be available in Welsh and English. There will be a significant focus on community engagement throughout and post implementation, encouraging intergenerational learning (young people as ambassadors) and motivational communications material. There is a neutral impact on cohesive communities as the new waste model supports and strengthens a social enterprise operating model for the collection and re-use of textiles, and the service changes are supported through a new (draft) household waste collection policy, to support the regulation of the new operating model.

Evidence to support the Well-being Impact Assessment

- We have consulted published research or guides that inform us about the likely impact of the proposal
- We have involved an expert / consulted a group who represent those who may be affected by the proposal
- We have engaged with people who will be affected by the proposal

THE LIKELY IMPACT ON DENBIGHSHIRE, WALES AND THE WORLD

A prosperous Denbighshire

Overall Impact	Positive
Justification for impact	The new waste service will secure the long term future of the service and associated jobs and importantly contribute to increasing recycling rates in the County which will minimise residual waste generated by the County's residents. There is an overall reduction in the Council's carbon footprint through enhanced capture of recycling, especially food waste. Materials recycled are of higher quality which will help stimulate growth in the manufacturing industry within the UK.
Further actions required	Maximising the positive impacts from higher recycling rates will be dependant on undertaking a comprehensive communication campaign and ongoing education strategy that provides both instructional and motivational information to encourage people to take the extra effort to recycle more and separate their household waste items into various containers. A YouGov Survey stated that 70% of people want to know what happens to their rubbish and 32% would be more likely to separate their materials if they knew what happened to them. the Viridor Recycling Index 2017 (consumer survey) showed that only a quarter of people believed their waste was properly recycled and showed a clear need for better education, with seven in ten (69%) people feeling frustrated about not having enough education materials on recycling. There is an opportunity to re-engage with Denbighshire citizens to provide the information that will inform and influence pro-environmental behaviours. Consideration to reducing manual handling concerns will be given when specifying the new kerbside recycling vehicles, including consultation with Unions and the workforce. W and R team to investigate introduction of a "ready for work" programme to train up new operatives (workforce succession planning) and career pathways opportunities for existing employees to upskill.

Positive impacts identified:

A low carbon society	<p>Application of the waste hierarchy, enhanced opportunity for closed loop recycling, greater quantities of waste recycled, less vehicle passes to each households over a 4 week period, vehicle haulage movements as recycling is bailed locally - so overall greater environmental benefits. Increased in recycling performance of 3.1% projected. There is a wide evidence base to show that Kerbside Sort yields a lower carbon footprint than co-mingled collections. The carbon impacts of different methods of collection and post collection sorting were shown by the ADAS report for London Borough of Camden which stated that: "The carbon footprint of the whole process for the co-mingled collection, transfer and MRF is 77% greater than for the kerbside sorted recyclate collection system."</p> <p>High quality materials are more likely to be used in closed loop recycling where glass bottles and jars are recycled into similar products, paper into paper and so on. The carbon benefits of the closed loop recycling of glass were demonstrated in a 2006 paper "The impact of the carbon agenda on the waste management business", Grant Thornton, Oakdene Hollins.</p> <p>The reduced carbon impact of kerbside sort vehicles compared to large Refuse Collection Vehicles currently used to collect recycling in DCC are considerably lower, as supported by the following paper "Kerbside Recycling in Wales: Environmental Costs, Waste and Resources action Programme (WRAP), March 2009.</p>
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<p>Quality communications, infrastructure and transport</p>	<p>All new waste collection rounds will undertake route optimisation analysis to reduce unnecessary mileage and optimise efficiency, as well as round risk assessments to avoid traffic congestion where practical. The changes will be supported by a communications plan, to include face to face public engagement, a schools education package, and revised instructional material. Option 5 will result in significant capital investment in local authority depots (North Wales) and new waste containers. There may be an opportunity to combine the provision of salt barns with the depot bulking facilities at one of the sites, improving the way we manage winter maintenance resources.</p>
<p>Economic development</p>	<p>Collected recycling will be of adequate quality to be reprocessed in the UK (as opposed to being shipped overseas), encouraging home grown manufacturing industries to develop/expand. Collecting high quality recycling through source segregation is a priority for Welsh Government as they recognise the opportunities the EU "Circular Economy" package brings to helping Wales grow its own economy, and in a more sustainable way (www.gov.wales news article "Wales leading the way towards becoming a circular economy" 28th June 2018. Positive impacts of the circular economy on economic growth are also recognised in the Welsh Government's Economic Action Plan.</p> <p>The paper by the Resources Association "Putting quality recycling at the heart of a circular economy" August 2015 concludes that mandatory source separation of recyclables, including biowaste, would reduce recycling contamination and create new economic opportunity. By example, an article by Simon Weston (LetsRecycle.com 17th July 2017) director of raw materials (Confederation of Paper Industries) states "Recent work conducted by the Confederation of Paper Industries (CPI) estimates that an increase of one percentage point in contamination would increase costs by about £8 million per annum across the entire UK mill system. For a large paper reprocessor this could equate to as much as £1.25 million per percentage point increase for each 100,000 tonnes of raw material procured. These sorts of additional costs undermine the viability of domestic re-processors when compared with foreign competitors using other material streams, and could lead to plant closures and job losses."</p> <p>Kerbside Sort systems yield very low contamination rates (1% Friends of the Earth, compared to Commingled recycling schemes that rarely achieve contamination rates below 5% and often in excess of 10%). Hygiene waste will be collected separately in the Option. It is possible that this waste stream can be recycled and future discussions with Welsh Government are anticipated over the opportunity for this waste to be re-processed in Denbighshire. This would created further jobs through the construction and operation of a new facility.</p>
<p>Quality skills for the long term</p>	<p>Waste operatives will require enhanced manual handling training. In addition, the service will be modernised to closely monitor recycling habits of individuals through enhanced data capture of weight based information. Team members will be trained to use route optimisation software. DCC's waste technical team will be trained to collate and report on a wider range of performance data. The team will be required to deliver behaviour change messages to a wide range of audiences, including to school groups and private/social landlords. Increased procurement skills and experience will also be required. The service change would be supported through the adoption of an environmental enforcement policy which the team will be required to adopt. Whilst the existing enforcement team have all existing knowledge and skills, wider adoption by the rest of the team will be required.</p>

Quality jobs for the long term	<p>All waste operatives will be required to become "recycling ambassadors" as their acceptance/rejection of presented material will be fundamental to providing weekly feedback to the residents about what can and can not be collected on the kerbside sort scheme. Expected that Waste team jobs will be secured, may be need for additional Waste Team members depending on future operational model - to be confirmed as part of further development of Business Case. The baseline is unaffordable and jobs across other council service are at risk should we not change the way we deliver our services.</p> <p>This option will secure at least 9 full time jobs in a local Social Enterprise, and support at least 18 people with learning disabilities, through the collection, sorting , cleaning and resale of textiles.</p>
Childcare	There are no known increased benefits arising from changing from the baseline to Option 5. Working hours are not modelled to change.

Negative impacts identified:

A low carbon society	<p>approx. 35,000 Blue recycling bins and 30,000 grey residual bins will become redundant but recovered bins will be collected and sent for recycling. Recovered plastic is often recycled into new waste containers. procurement of new containers will specify some recycled content (whilst maintaining strength / life expectancy of the container).</p> <p>Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles. This is yet to be decided.</p>
Quality communications, infrastructure and transport	Option 4 and 5 include the option to direct deliver recycling from the North of the County to a Conwy facility (additional 6-8 miles round trip)increasing the distance travelled by affected vehicles.
Economic development	None - the current receiver of comingled recycling would prefer source segregated material, due to higher quality of paper.
Quality skills for the long term	It is envisaged that the increased manual handling requirements on the kerbside sort option will lead to a number of operatives seeking redeployment or retirement. This will produce a knowledge gap in the service for which we must prepare over the next 2 years.
Quality jobs for the long term	The manual handling implications of the kerbside sort system may present as a barrier to older operatives or operatives with pre-existing conditions that limit repetitive lifting operations. A key HR work stream has been set up to identify redeployment opportunities for staff who may not be able to carry out the new duties and jobs will be re-evaluated to reflect the change in operations. The Service has already identified the Council's Career Pathways programme as a strategy to deliver succession planning and develop skills of existing employees. They are also proactively engaged in promoting career opportunities externally, such as attending job fairs.
Childcare	There are no known increased implications arising from changing from the baseline to Option 5.

A resilient Denbighshire

Overall Impact	Positive
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Justification for impact	Overall, despite potential for negative consequences due to potential increase in collection vehicle mileage and possible negative behaviour reactions by disgruntled residents who may take against recycling agenda as a consequence overall it is felt the overall message will raise awareness of the importance of recycling and the new model will support the capacity to further increase domestic recycling rates
Further actions required	Negative behaviour issues will be tackled through targeted communications on the benefits of the change to collection model to try to get all residents on board. As far as is possible new collection vehicles will be the most fuel efficient models affordable to reduce fuel consumption and emissions as far as practical to mitigate this issue.

Positive impacts identified:

Biodiversity and the natural environment	This option enables the reprocessing industry to operate closed loop recycling solutions, saving the need to use virgin materials extracted from the natural environment across the world. More recycling will be recovered than the baseline option. Evidence suggest that people adopting pro-recycling behaviours on a kerbside sort system become more supportive of wider environmental issues.
Biodiversity in the built environment	Currently around 10,000 households are receiving a sack collection for residual/recyclable waste. Sacks are ripped open by scavenging animals (seagulls, rats and foxes) providing an unnatural source of food, leading to unhealthy increases in populations of some species that may displace other species. This option will seek to reduce the number of households on a sack collection and provide a more regulated system that will prohibit residents placing food waste into sacks. The Trollibocs system does help contain litter as it must be presented lidded but will require enforcement to ensure boxes are not presented off the trolley and without lids.
Reducing waste, reusing and recycling	Option will improve and increase domestic recycling performance and produce cleaner material more suitable for closed loop recycling.
Reduced energy/fuel consumption	Food waste is co-collected on the same recycling vehicle as dry material and the number of residual collection passes per month are reduced. Overall this results in less vehicle movements.
People's awareness of the environment and biodiversity	New collection model will further raise awareness of need to and issues around recycling. A communications Strategy has been developed and includes an Education Campaign to promote pro-recycling behaviours in young people, and encourage them to take home important messages.
Flood risk management	Any changes in use to the Lon Parcwr depot to receive waste will require enhanced flood mitigation due to proximity of river. This option is still being considered and will be revisited if this depot will be used.

Negative impacts identified:

Biodiversity and the natural environment	Any development at the Lon Parcwr Depot could have an adverse effect on the local environment (Salmon River adjacent) and therefore consultation with NRW and Planning will inform depot options appraisal. As a result of the service change around 35,000 blue wheeled bins and up to 30,000 black wheeled bins will become redundant. These will be collected for recycling into new bins. To partially offset the environmental impact, new containers will contain the optimum recycled content whilst maintaining durability. Residents will be asked to request a larger black bin only if they need it, in order to reduce wastage and cost.
Biodiversity in the built environment	Development of a waste transfer facility could impact, depending on location, yet to be determined.

Reducing waste, reusing and recycling	May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling efforts. Many local authorities have restricted residual waste capacity and reduced collections to 3 weekly. there is no evidence to suggest an increase in fly tipping in these authorities. However, it is necessary to support these service changes with fair but firm household waste collection policy and resource enforcement activities adequately to ensure that dumping of rubbish and deliberately cross contaminating waste streams is appropriately regulated.
Reduced energy/fuel consumption	New collection model may generate additional distance travelled that may increase fuel consumption - to be confirmed once new collection model analysed in detail and location of tipping facilities are confirmed. Initially, households may take extra journeys to the household recycling parcs to dispose of excess waste. Overall, capacity for their waste will be increased by 57litres each week. Therefore as long as waste is segregated it should be able to be managed kerbside. The household waste collection policy will specify that households will qualify for additional capacity as long as they can demonstrate they recycle all they can, and capacity is a regular issue. Residents taking "black bag" type waste to the Recycling Parcs will be asked to segregate recyclables or the bags will be rejected. Therefore encouraging the correct behaviours at home, negating the need for additional journeys.
People's awareness of the environment and biodiversity	May encourage negative behaviour from disgruntled Residents who take against new arrangements and deliberately reduce recycling
Flood risk management	

A healthier Denbighshire

Overall Impact	Neutral
Justification for impact	Neutral overall as few relevant impacts, where potential impacts do exist they are likely to be minimal
Further actions required	Positives on engaging people in a positive way will be stressed and highlighted as part of communications during/post implementation

Positive impacts identified:

A social and physical environment that encourage and support health and well-being	This option requires the householder to do more to manage their waste responsibly. More support will be offered to residents to comply and a sustained and focussed environmental campaign will offer opportunities for social norming and intergenerational learning, where schools and their pupils encourage their communities to recycle more.
Access to good quality, healthy food	NONE
People's emotional and mental well-being	Engaging people further in the need and activity of increasing recycling will engage them in a positive activity that can improve their sense of participation and doing good. There is evidence that people using a kerbside sort system are more "bought into" recycling as they believe more strongly the material is going to be made into new products. There is also evidence to suggest engaged recyclers are more likely to engage or be supportive of wider environmental initiatives.
Access to healthcare	NONE
Participation in leisure opportunities	NONE

Negative impacts identified:

A social and physical environment that encourage and support health and well-being	There is a risk that those residents who do not currently engage with DCC's waste collection system will find the new system more challenging, therefore incidents of alleyway dumping may increase if not managed. DCC will introduce a new enforcement policy and increased communications programme to mitigate these risks.
Access to good quality, healthy food	NONE
People's emotional and mental well-being	Possible issues with the change upsetting residents and affecting their well being due to change and the need to adapt to new arrangements which they may feel antagonism towards, or be fearful they will not be able to cope with the new system.
Access to healthcare	NONE
Participation in leisure opportunities	NONE

A more equal Denbighshire

Overall Impact	Neutral
Justification for impact	Most protected groups should be unaffected by the new waste model as households already present and segregate their rubbish. There may be a negative impact on residents with disability or who are elderly/infirm but variants to the main system will be put in place to recognise and manage this.
Further actions required	Recycling rates in areas with poor economic circumstances is often lower than in other areas. More targeted communications, such as roadshows, School visits and door to door support will be required to ensure residents in these areas fully understand the new system and take care to store their waste and recycling containers on their own properties so they are not abused or stolen.

Positive impacts identified:

Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation	The new Service will include a free separate collection of nappy/incontinence waste upon request, helping households with young children, or residents with medical needs cope better with the Waste Collection Service. This is an improvement to the existing service. Where possible discreet but accessible collection points from inside the household property boundary may be requested for those requiring the services due to medical conditions.
People who suffer discrimination or disadvantage	NONE
People affected by socio-economic disadvantage and unequal outcomes	People in poverty often produce more waste - especially food waste and packaging waste. The new model provides greater capacity overall, on a 4 weekly basis to manage and contain waste.

<p>Areas affected by socio-economic disadvantage</p>	<p>All trollibocs and new waste containers will be provided free of charge during the service change, even though the Council has a right to charge for them.</p> <p>W and R department will liaise with the Council's troubled families team and other appropriate outreach workers to ensure that waste requirements are understood and passed on to households, should waste issues or questions arise.</p> <p>A schools Education programme will be launched to support the new waste model, and priority focus will be given to schools in derived areas. The new waste model will increase the opportunities for employment and "ready to work" schemes.</p>
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Negative impacts identified:

<p>Improving the well-being of people with protected characteristics. The nine protected characteristics are: age; disability; gender reassignment; marriage or civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation</p>	<p>People with some disabilities may find the new way of presenting waste more challenging, due to the need to separate waste into more containers, and due to the fact that they may need a larger residual bin, which could be heavier to manoeuvre. Consultation with disability user group representatives has also identified that the new Trollibocs system requires more "bending" that could prevent or put off some infirm residents from using the service. For this reason a range of container options will be offered to infirm or disabled residents and the Trolliboc design will take account of feedback received through consultations. DCC operate an assisted collection service so if a household find their residual bin too heavy due to size can either be given a smaller bin (subject to having capacity) two smaller bins, or may apply to be on the assist list where we collect the bin from the curtilage of their property.</p> <p>The new DCC waste enforcement policy will allow for households to be listed as exempt from recycling some or all materials if a disability and/or lack of support genuinely prevents them from doing so (e.g. sheltered accommodation with occupants with dementia).</p> <p>Trollibocs can be provided with braille stickers where needed and all associated instructional material will be provided in appropriate mediums for sight impaired occupants.</p> <p>Opportunities for upskilling and redeployment will be provided to employees who are unable to manage the new manual handling requirements of the collection service</p>
<p>People who suffer discrimination or disadvantage</p>	<p>If a household has suffered discrimination from sections of their community in the past, they are more likely to be reported to us if they struggle to comply with the new system.</p> <p>The DCC enforcement policy will always include an initial educational step before enforcement action is taken to help residents to adjust to the new requirements.</p>
<p>People affected by socio-economic disadvantage and unequal outcomes</p>	<p>The Council has the right to issue a fixed penalty to residential occupants for failing to recycle, or dumping black bag waste. In order for the new scheme to work longer term, it will be necessary to monitor activities of non-complimg households more rigorously, that could lead to FPN's being issued. However, the revised Council enforcement procedure will ensure that every household will be given the opportunity to correct behaviours. In addition, an early payment option with a reduced fine level can also be included.</p>
<p>Areas affected by socio-economic disadvantage</p>	<p>Recycling rates in areas with poor economic circumstances is often lower than in other areas.</p>

Overall Impact	Neutral
Justification for impact	<p>Overall positive impact as new collection model offers opportunities to raise awareness of need to and increase ability to recycle for residents and benefit this may bring to engagement and reducing littering but is small risk it may also lead to feeling that change being done to residents and an associated problem of littering and fly tipping may result however this is thought to be low risk. The new system will be better regulated to identify non-compliance quickly and target behaviour change processes efficiently. There will be less (no) abandoned contaminated bins on the streets in the future preferred model.</p> <p>The Recycle More Waste Less Survey showed that households are currently more likely to have space in their residual black bin on collection day than their recycling bins, evidencing that the new model, to increase recycling capacity by 57litres per week and reducing residual capacity by 10litres per week is manageable. This, combined with the fact that on average 51% of the waste in the black bins could be recycled on our existing services supports a move to shift the focus and resources to collecting more recyclable waste.</p>
Further actions required	<p>There is a perception that a reduced residual collection frequency could attract pests. The new model will offer a weekly opt-in service for human hygiene waste and the weekly food waste service will continue and be expanded to all houses, meaning waste most likely to attract pests and vermin should not be in the residual bin. Households remaining on a sack collection will be provided with gull-proof sacks to contain their disposal pink sacks. This will keep waste and odours contained and enable the Council to regulate the capacity given to sack customers so that recycling behaviours are still incentivised.</p>

Positive impacts identified:

Safe communities and individuals	<p>All wheeled bins and Trollibocs will be assigned to individual properties, encouraging ownership so they are not left out on the highway where they pose a fire risk. Currently there are excessive numbers of abandoned blue recycling bins on the public highway due to them becoming contaminated. This will not be an issue in the new model.</p>
Community participation and resilience	<p>All residents have had the opportunity to be surveyed about the changes and will have the opportunity to raise concerns they may have already that can be addressed via the proposed changes or concerns they may have in relation to the new change that can influence its design e.g. frequency of nappy collections.</p> <p>A sustained schools education programme will result in a significant number of young people becoming recycling ambassadors, and offering learning /recycling opportunities within their communities.</p>
The attractiveness of the area	<p>With improved recycling it may be that this leads to a reduction in litter / waste as more recyclable material is captured via the new collection arrangements. Sack collections and on street solutions (currently abused) will be phased out wherever possible. Enhanced consultation with HMOs and private landlords will seek to ensure adequate and appropriate provision is made for tenanted properties.</p>
Connected communities	<p>Intention to use social norming as a way to promote pro-recycling behaviours and identify recycling champions.</p>
Rural resilience	

Negative impacts identified:

Safe communities and individuals	Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment.
Community participation and resilience	Many residents will not have actively engaged during the proposal phase and provide resistance as the service is rolled out.
The attractiveness of the area	Residents who fail to comply with the new system and dump their waste will lower the environmental quality where they live - leading to the broken windows effect. The new waste model, however, will have boosted resources to target those individuals with appropriate education and enforcement action. It is not envisaged, however that these issues will increase in number from the baseline model. Areas causing issues now will be visited to ensure the optimal system is put in place to prevent waste escaping into the environment. There is a perception that a reduced residual collection frequency could attract pests.
Connected communities	Initially some recyclers may disengage with the new service if they disagree with the proposals. Mitigate with regular and targeted coms using the Waste Recycling Action Programme's (WRAP's) segmentation research. New scheme must be flexible to address individual needs where appropriate.
Rural resilience	

A Denbighshire of vibrant culture and thriving Welsh language

Overall Impact	Neutral
Justification for impact	There will be a lot of communications material produced to provide instructional and motivational information to target audiences and the public in general. Every opportunity to promote the Welsh Language and cultures will be taken during the development of our campaigns.
Further actions required	There are no identified negatives.

Positive impacts identified:

People using Welsh	The proposed waste collection system is more aligned to those in the other Welsh authorities. This consistency will assist in general understanding in any language as families and friends communicate beyond County boundaries. All communications, including the survey, media releases and instructional information will be produced in Welsh as well as English.
Promoting the Welsh language	There is an opportunity to display bi-lingual advertisements with simple messages/ catch phrases
Culture and heritage	In the longer term, once kerbside capture of materials is maximised, there is an opportunity to promote re-use of kerbside materials and carry out campaigns to extend the life of items through repair. This will encourage people to learn traditional skills, such as sewing. There is also an opportunity to appeal to target audiences through tying together traditional activities and recycling/re-use behaviours (e.g. A rugby player recycling his old shirt, a sheep farmer recycling his working dogs' food packaging etc.)

Negative impacts identified:

People using Welsh	NONE
Promoting the Welsh language	NONE
Culture and heritage	NONE

A globally responsible Denbighshire

Overall Impact	Positive
Justification for impact	Positive overall as aligns with other North Wales LA's - developing common resident experience and producing higher quality resources that can stimulate local and national manufacturing opportunities.
Further actions required	As part of design and communications around collections model change Denbighshire will learn from experience at Conwy CBC and from all previous service changes in Wales and wider afield, through data held by WRAP (Waste Resources Action Programme)

Positive impacts identified:

Local, national, international supply chains	The baseline waste model produces low quality recycling which has limited markets, often overseas. This option produces source segregated material which can be used by local and national manufacturing companies.
Human rights	NONE
Broader service provision in the local area or the region	By making the proposed changes the waste collection model in Denbighshire will more closely align with others across North Wales, including specifically Conwy CBC therefore making any option for Service of Council mergers in future a simpler task
Reducing climate change	

Negative impacts identified:

Local, national, international supply chains	Initially there will be a drop in the volume of some non-target plastic that is currently being marketed but the benefits of producing cleaner material far outweigh this.
Human rights	To support the introduction of the new scheme, the Council will be reviewing its waste enforcement policies to ensure the scheme is regulated. The Council will, in all cases act in accordance with the Regulators Code (2014).
Broader service provision in the local area or the region	NONE
Reducing climate change	

Mae tudalen hwn yn fwriadol wag

Adroddiad i'r:	Pwyllgor Craffu Cymunedau
Dyddiad y cyfarfod:	13 Mai 2021
Aelod Arweiniol / Swyddog:	Cyng Mark Young (Aelod Arweiniol Cynllunio, Diogelu'r Cyhoedd a Chymunedau Mwy Diogel) / Emlyn Jones (Pennaeth Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad)
Awdur yr Adroddiad:	Angela Loftus (Rheolwr Cynllunio Strategol a Thai)
Teitl	Asesiad Llety Sipsiwn a Theithwyr – cynnig i sefydlu Grŵp Tasg a Gorffen

1. Am beth mae'r adroddiad yn sôn?

1.1. Mae Deddf Tai (Cymru) 2014 yn ei gwneud yn ofynnol i gynnal a chyflwyno asesiad o anghenion llety Sipsiwn a Theithwyr i Lywodraeth Cymru bob 5 mlynedd. Mae'n ofynnol i'r Cyngor nawr gynnal asesiad newydd gan fod ein hasesiad presennol wedi'i gyflwyno'n wreiddiol yn Chwefror 2016. Mae'r adroddiad hwn yn cynnig sefydlu Grŵp Tasg a Gorffen i gefnogi gwaith ar yr asesiad newydd.

2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

2.1. Diben yr adroddiad hwn yw ceisio cymeradwyaeth gan y Pwyllgor Craffu i sefydlu Grŵp Tasg a Gorffen i gefnogi gwaith ar yr Asesiad o Llety Sipsiwn a Theithwyr newydd y Cyngor a chytuno ar y cylch gorchwyl drafft ar gyfer y grŵp.

3. Beth yw'r Argymhellion?

3.1. Bod Aelodau yn cytuno i sefydlu Grŵp Tasg a Gorffen Craffu i gynorthwyo gyda a llywio gwaith ar yr Asesiad Llety Sipsiwn a Theithwyr newydd.

3.2. Bod Aelodau yn cytuno ar y Cylch Gorchwyl drafft i'r grŵp sydd ynghlwm fel Atodiad 1.

4. Manylion yr Adroddiad

Cefndir

- 4.1. Mae'r Ddeddf Tai (Cymru) 2014 yn gosod dyletswydd ar Awdurdodau Lleol i asesu anghenion llety Sipsiwn a Theithwyr (Adran 101) ac yna bodloni'r anghenion hynny (Adran 103). Mae yna ofyniad cyfreithiol (Deddf Tai (Cymru) 2014) i gynnal Asesiad Llety Sipsiwn a Theithwyr o leiaf bob 5 mlynedd a nawr mae'n ofynnol i'r Cyngor gynnal Asesiad newydd. Y dyddiad cau ar gyfer cyflwyno Asesiad Llety Sipsiwn a Theithwyr i Lywodraeth Cymru yw 24 Chwefror 2022.
- 4.2. Mae Asesiad Llety Sipsiwn a Theithwyr diweddaraf hefyd yn ofynnol ar gyfer y Cynllun Datblygu Lleol (CDLI) newydd. Heb Asesiad Llety Sipsiwn a Theithwyr cadarn diweddaraf ni fydd yr Arolygydd Annibynnol yn gallu cymeradwyo CDLI newydd. Mae'r CDLI yn cael ei ystyried yn adnodd cynllunio pwysig oherwydd ei fod yn gosod blaenoriaethau lleol ar gyfer dyrannu tir ar draws y sir ac mae'n cynnwys dyraniadau tir ar gyfer tai, cyflogaeth a diogelu man gwyrdd ac ati. Mae'r CDLI hefyd yn cynnwys polisiau lleol e.e. tai fforddiadwy, lleihau carbon, gwarchod amgylcheddau a rhywogaethau pwysig. Heb Asesiad Llety Sipsiwn a Theithwyr ni fydd yna Gynllun Datblygu Lleol newydd fyddai'n gadael y Cyngor mewn sefyllfa fregus o ran rheoli/cyfyngu ar ddatblygiadau amhriodol ar draws y Sir a'r risg o golli buddsoddiad mewn buddsoddi priodol oherwydd diffyg ansicrwydd yn y broses gynllunio.
- 4.3. Mae'r Asesiad Llety Sipsiwn a Theithwyr yn nodi angen ac nid yw'n ceisio nodi lleoliadau penodol ar gyfer safleoedd. Felly, byddai gwaith pellach o amgylch safleoedd posibl yn cael ei ddatblygu ar ôl cwblhau Asesiad Llety Sipsiwn a Theithwyr newydd wedi'i gymeradwyo (yn ddarostyngedig i nodi'r angen). Nid oes unrhyw waith yn cael ei wneud ar hyn o bryd i nodi safleoedd.
- 4.4. Mae dull rheoli prosiectau cadarn yn cael ei fabwysiadu gyda sefydlu Bwrdd Prosiect o dan arweiniad Aelod, gyda'r Arweinydd a Swyddog Arweiniol yn gweithio gydag Uwch Swyddogion i gyfeirio'r gwaith hwn gan sicrhau bod Aelodau yn cyfrannu, bod yn agored ac yn dryloyw drwy gydol y broses.
- 4.5. Mae ymgynghorwyr wedi eu comisiynu ar y cyd gyda Chyngor Bwrdeistref Sirol Conwy (CBSC) i gynnal yr Asesiad Llety Sipsiwn a Theithwyr newydd drwy broses dendro ffurfiol. Mae'r dull caffael hwn yn sicrhau cysondeb a chost effeithiolrwydd ond mae gan bob awdurdod lleol gontract ar wahân gyda'r ymgynghorwyr a bydd yr

ymgynghorwyr yn cynhyrchu adroddiadau Asesiad Llety Sipsiwn a Theithwyr unigol yn benodol i bob sir. Nid yw gwaith wedi dechrau ar yr asesiad eto ac mae'n allweddol bod pryderon sy'n ymwneud â'r Asesiad Llety Sipsiwn a Theithwyr presennol yn cael eu cynnwys yn y briff gwaith i'r ymgynghorwyr a bod yr Asesiad Llety Sipsiwn a Theithwyr newydd yn ymateb i'r bylchau hynny a ragwelir mewn gwybodaeth a phroses.

- 4.6. Roedd materion allweddol a godwyd gan aelodau etholedig a'r Pwyllgor Craffu yn flaenorol yn cynnwys gofyniad am fwy o ymgynghori gyda chymunedau Sipsiwn a Theithwyr o amgylch darpariaeth dros dro (a godwyd gan bawb gan gynnwys y Pwyllgor Craffu), yr angen i ymgysylltu'n fuan gyda'r Pwyllgor Craffu a phryderon am y diffyg eglurhad o amgylch yr argymhellion yn yr Asesiad Llety Sipsiwn a Theithwyr.
- 4.7. Er mwyn helpu i fynd i'r afael â'r pryderon hyn, argymhellir gan y Bwrdd Prosiect Asesiad Llety Sipsiwn a Theithwyr bod Grŵp Tasg a Gorffen Craffu yn cael ei sefydlu i ddarparu mewnbwn a chefnogaeth i lywio datblygiad yr Asesiad Llety Sipsiwn a Theithwyr newydd. Trafodwyd y cynnig i sefydlu Grŵp Tasg a Gorffen gyda'r Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu ar 11 Mawrth 2021 ac roeddent yn cefnogi'r cynnig.
- 4.8. Diben y Grŵp fydd sicrhau bod y camau a gymerir i ddarparu'r GTAA newydd yn cydymffurfio â methodoleg Llywodraeth Cymru a bod adborth blaenorol yn cael ei gymryd i ystyriaeth o fewn y ddogfen newydd yn unol â gofynion Craffu. Yn ogystal, bydd y Grŵp yn monitro cynnydd ac yn cynghori fel bo'r angen ar ddarparu'r Asesiad. Rôl allweddol fydd helpu i ddatblygu cynllun ymgysylltu â rhanddeiliaid addas fydd yn bodloni pryderon a gofynion Craffu. Mae Cylch Gorchwyl drafft y Grŵp Tasg a Gorffen ynghlwm fel Atodiad 1.
- 4.9. Bydd y gwaith hwn yn gyfrifol am gefnogi darparu'r GTAA newydd. **Ni fydd** y gwaith hwn yn cynnwys unrhyw ddewis safle (gan nad oes unrhyw waith yn cael ei wneud ar ddewis safle ar hyn o bryd) nac yn ymateb i/adolygu materion gweithredol parhaus eraill o amgylch Safleoedd Sipsiwn a Theithwyr neu wersylloedd diawdurdod.
- 4.10. Cynigir y dylai'r Grŵp gynnwys penodi un Aelod etholedig gan bob un o Grwpiau Ardal Aelodau (MAG) y Cyngor i sicrhau lledaeniad daearyddol. Oherwydd amserlenni, gofynnir am enwebiadau gan bob Grŵp Ardal Aelodau ar hyn o bryd. Bydd y Grŵp yn cael ei gefnogi gan y Cyfarwyddwr Corfforaethol Economi a'r Parth Cyhoeddus,

Pennaeth Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad, cynrychiolwyr Gwasanaeth a'r Rheolwr Prosiect Corfforaethol. Estynnir gwahoddiad hefyd i Teithio Ymlaen (sefydliad Eiriolaeth Trydydd Sector i Sipsiwn a Theithwyr a ariannwyd gan Lywodraeth Cymru), Tîm Amrywiaeth Heddlu Gogledd Cymru. Bydd y cwmni sy'n gweithio ar ran y Cyngor, Gwasanaethau Ymchwilio Barn (ORS) hefyd yn derbyn gwahoddiad i gwrdd aelodau'r Grŵp a mynychu i roi diweddariadau fel bo'r angen.

4.11. Bydd gwaith y Grŵp angen canolbwyntio ar ddatblygu'r dull darparu a chynllun ymgysylltu â rhanddeiliaid ar gyfer yr Asesiad Llety Sipsiwn a Theithwyr, gydag adroddiad i'r Pwyllgor Craffu Cymunedau ar ddiwedd Gorffennaf, oherwydd amserlenni, mae'n bosibl y byddai angen cynnal cyfarfod Arbennig.

5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Bydd cwblhau'r GTAA yn cyfrannu at y flaenoriaeth Gorfforaethol. Tai drwy nodi anghenion llety'r gymuned Sipsiwn a Theithwyr.

6. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

Mae Ymgynghorwyr wedi eu caffael ar y cyd gyda CBSC i gynnal y GTAA. Bydd ymrwymiad CSDd o £5.5mil yn dod o gyllideb y CDLI. Gall gwaith y Grŵp Tasg a Gorffen nodi rhai gofynion ychwanegol ar gyfer yr ymgynghorwyr a all gael effaith ar y gyllideb. Bydd hyn yn cael ei adolygu wrth i'r prosiect ddatblygu.

Bydd natur ddadleuol y gwaith hwn a'r cynnig ar gyfer cynllun cyfathrebu ac ymgysylltu â rhanddeiliaid mwy manwl yn rhoi mwy o alw ar y Tîm Cynllunio Strategol a Thai nag asesiadau anghenion eraill sy'n ofynnol gan y CDLI. Mae ymgynghori gyda theuluoedd Sipsiwn a Theithwyr yn elfen hanfodol o'r broses GTAA. Bydd gwasanaethau Addysg a Gofal Cymdeithasol yn benodol yn cynnwys rôl allweddol yn lledaenu gwybodaeth sy'n ymwneud â'r ymgynghoriad a nodi'r teuluoedd presennol sydd ag angen yn ystod cam ymgynghori'r prosiect.

7. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

Mae Asesiad o'r Effaith ar Les yn cael ei gynnal ar gyfer y prosiect. Fodd bynnag, mae'r adroddiad hwn yn ceisio cymeradwyaeth ar gyfer sefydlu Grŵp Tasg a Gorffen ac nid oes angen asesiad ar hyn o bryd.

8. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

Mae cyfres gynhwysfawr o weithgareddau ymgysylltu wedi eu cynnal gydag aelodau fel y nodir isod:

Cyfarfod	Dyddiad:
Arweinwyr Grŵp	10/2/21
Grŵp Cynllunio Strategol	17/2/21
Grŵp Strategol Tai a Digartrefedd	26/2/21
Briff Aelodau wedi'i ysgrifennu gan y GCS/Aelod Arweiniol i holl aelodau – trosolwg cyffredinol cyn Briffio'r Cyngor.	1/3/21
Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu	11/3/21
Cyfarfod Briffio'r Cyngor	15/3/21

9. Datganiad y Prif Swyddog Cyllid

Fel y nodir yn Adran 6 nid oes yna gostau uniongyrchol sy'n ymwneud â sefydlu Grŵp Tasg a Gorffen a chroesewir bod costau cychwynnol ymgynghorwyr wedi'i gymryd i ystyriaeth o fewn cyllidebau presennol. Bydd angen monitro'r sefyllfa'n ofalus dros y misoedd nesaf.

10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Mae yna nifer sylweddol o risgiau i'r prosiect a nodwyd yn ystod y camau hyn a bydd yn bwydo i broses asesu risg yr achos busnes prosiect llawn. Mae mabwysiadu proses rheoli prosiectau ar gyfer darparu GTAA newydd yn un cam i leihau'r risg. Mae diffyg cefnogaeth wleidyddol wedi'i nodi fel risg sylweddol sydd wedi arwain at angen clir i'r Arweinydd a'r Aelod Arweiniol gyfrannu'n llawn at ddatblygu'r prosiect o'r dechrau. Bydd sefydlu Grŵp Tasg a Gorffen yn sicrhau mwy o gyfraniad gan Aelodau yn y prosiect o'r dechrau.

11. Pŵer i wneud y Penderfyniad

Adran 21 Deddf Llywodraeth Leol 2000.

Adran 7.4 yng Nghyfansoddiad y Cyngor.

Cylch Gorchwyl Grŵp Tasg a Gorffen Craffu - DRAFFT

Asesiad o Anghenion Llety Sipsiwn a Theithwyr (GTAA)

1. Aelodaeth

6 aelod etholedig – cynrychiolwyr i'w penodi gan bob un o Grwpiau Ardal Aelodau'r Cyngor (i sicrhau gwasgariad daearyddol)

2. Mewnbwn Swyddogion

- Cyfarwyddwr Corfforaethol Economi a'r Parth Cyhoeddus
- Pennaeth Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad
- Cynrychiolwyr y gwasanaeth
- Rheolwr Prosiect Corfforaethol

Estynnir gwahoddiad hefyd i sefydliad Teithio Ymlaen (Sefydliad Eiriolaeth Trydydd Sector ar gyfer Sipsiwn a Theithwyr a gaiff ei ariannu gan Lywodraeth Cymru) a Thîm Amrywiaeth Heddlu Gogledd Cymru.

Bydd yr ymgynghoriaeth *Opinion Research Services (ORS)* hefyd yn cael eu gwahodd i gwrdd ag aelodau'r Grŵp Tasg a Gorffen ac i fynychu er mwyn rhoi'r wybodaeth ddiweddaraf fel bo'r angen.

3. Diben y Gwaith

Sicrhau bod y dull a ddefnyddir i gyflawni'r Asesiad newydd o Anghenion Llety Sipsiwn a Theithwyr yn cydymffurfio â methodoleg Llywodraeth Cymru a bod adborth blaenorol yn cael ei ystyried yn y ddogfen newydd, yn unol â'r gofynion Craffu.

Monitro cynnydd a chynghori lle bo angen ar sut y cyflawnir yr Asesiad. Helpu i ddatblygu cynllun ymgysylltu â rhanddeiliaid priodol a fydd yn bodloni pryderon a gofynion Craffu.

Bydd y gwaith hwn yn gyfrifol am gefnogi'r gwaith i gyflwyno'r ddogfen newydd ar gyfer Asesiad o Anghenion Llety Sipsiwn a Theithwyr. **Ni fydd** y gwaith hwn yn cynnwys dewis safleoedd nac ymateb i/adolygu materion gweithredol parhaus eraill yn ymwneud â safleoedd neu wersylloedd Sipsiwn a Theithwyr.

4. Cwmpas y Gwaith

Er mwyn i Aelodau:

- feithrin dealltwriaeth am y maes gwaith gan gynnwys y cyfrifoldebau statudol ar gyfer Asesiad o Anghenion Llety Sipsiwn a Theithwyr
- cyfrannu at ddatblygu briff gwaith yr Asesiad a monitro y bydd yn cydymffurfio â'r gofynion a'r fethodoleg a osodir gan Lywodraeth Cymru (yn cynnwys ystyriaethau'n ymwneud ag ymgynghori â theuluoedd Sipsiwn a Theithwyr) ac ymdrin â'r argymhellion blaenorol a godwyd drwy'r broses Craffu.
- adnabod rhanddeiliaid allweddol a chyfrannu at ddatblygu cynllun Ymgysylltu â Rhanddeiliaid (ar gyfer y gymuned Sipsiwn a Theithwyr fel

rhan o broses yr Asesiad a'r rhanddeiliaid ehangach fel rhan o gynllun cyfathrebu'r prosiect)

- monitro a chynghori fel bo'r angen ar sut y cyflawnir yr Asesiad ac adroddiadau dilynol er mwyn sicrhau y cydymffurfir â methodoleg Llywodraeth Cymru ac argymhellion Craffu.

5. Terfynau Amser

Gan fod terfynau amser statudol ar gyfer cyflwyno'r Asesiad o Anghenion Llety Sipsiwn a Theithwyr, bydd angen i'r grŵp Tasg a Gorffen gwrdd sawl gwaith dros y misoedd cyntaf er mwyn datblygu a chytuno gyda'r Pwyllgor Craffu ynghylch y dull cyflawni a'r cynllun ymgysylltu â rhanddeiliaid ar gyfer y gwaith.

Yna bydd ffocws y grŵp yn symud o gynorthwyo â datblygiad y dull cyflawni i fod yn un sy'n ymwneud â monitro. Trefnir y cyfarfodydd i gyd-fynd â chynllun cyflawni'r prosiect (sy'n cael ei ddatblygu ar hyn o bryd).

Disgwylir i gyfarfodydd y Grŵp Tasg a Gorffen gael eu cynnal fel a ganlyn:

Cyfarfod 1 – Yr Wythnos yn Dechrau 17 Mai 2021 (i'w gadarnhau)	
Diben	Rhai a fydd yn Bresennol
Datblygu dealltwriaeth am y prosiect, cytuno ar y cylch gorchwyl a'r tasgau sydd eu hangen. Adnabod y rhanddeiliaid allweddol.	Aelodau'r Grŵp Tasg a Gorffen Ymgynghorwyr ORS A gwahoddiad i sefydliad Teithio Ymlaen a Heddlu Gogledd Cymru
Cyfarfod 2 – Yr Wythnos yn Dechrau 7 Mehefin 2021 (i'w gadarnhau)	
Diben	Rhai a fydd yn Bresennol
Adolygu methodoleg yr Asesiad o Anghenion Llety Sipsiwn a Theithwyr a briff gwaith yr ymgynghorwyr. Datblygu ac adolygu cynllun cyfathrebu drafft a chynllun drafft ymgysylltu â rhanddeiliaid.	Aelodau'r Grŵp Tasg a Gorffen Aelod Arweiniol A gwahoddiad i sefydliad Teithio Ymlaen a Heddlu Gogledd Cymru
Cyfarfod 3 – Yr Wythnos yn Dechrau 21 Mehefin 2021 (i'w gadarnhau)	
Diben	Rhai a fydd yn Bresennol
Adolygiad pellach o'r briff gwaith / cynllun cyfathrebu â rhanddeiliaid. Drafftio a chytuno ar yr adroddiad ar gyfer Craffu.	Aelodau'r Grŵp Tasg a Gorffen Aelod Arweiniol A gwahoddiad i sefydliad Teithio Ymlaen a Heddlu Gogledd Cymru
Cyfarfod 4 – Yr Wythnos yn Dechrau 1 Gorffennaf 2021 (i'w gadarnhau)	
Diben	Rhai a fydd yn Bresennol
Adolygiad pellach o'r briff gwaith / cynllun cyfathrebu â rhanddeiliaid. Drafftio a chytuno ar yr adroddiad ar gyfer Craffu.	Aelodau'r Grŵp Tasg a Gorffen Aelod Arweiniol A gwahoddiad i sefydliad Teithio Ymlaen a Heddlu Gogledd Cymru

Cyfarfod 5 – Adroddiad i'r Pwyllgor Craffu Diwedd Gorffennaf 2021 (i'w gadarnhau)	
Diben	Rhai a fydd yn Bresennol
Cyflwyno'r adroddiad, y cynllun ymgysylltu â rhanddeiliaid a'r briff gwaith drafft i'r Pwyllgor Craffu Cymunedau	Cadeirydd y Grŵp Tasg a Gorffen
Cyfarfod 6 – Medi 2021 *	
Diben	Rhai a fydd yn Bresennol
Adolygu cynnydd yr ymgynghoriad ar yr Asesiad o Anghenion Llety Sipsiwn a Theithwyr	Aelodau'r Grŵp Tasg a Gorffen Ymgynghorwyr A gwahoddiad i sefydliad Teithio Ymlaen a Heddlu Gogledd Cymru
Cyfarfod 7 – Dyddiad i'w gadarnhau*	
Diben	Rhai a fydd yn Bresennol
Adolygu adroddiad drafft yr Asesiad yn barod ar gyfer y cyfarfod Craffu ym mis Tachwedd 2021	Aelodau'r Grŵp Tasg a Gorffen Ymgynghorwyr
Cyfarfod 8 – Adroddiad i'r Pwyllgor Craffu – Dyddiad i'w gadarnhau	
Diben	Rhai a fydd yn Bresennol
Cyflwyno'r wybodaeth ddiweddaraf gan y grŵp Tasg a Gorffen mewn perthynas ag adroddiad yr Asesiad o Anghenion Llety Sipsiwn a Theithwyr i'r Pwyllgor Craffu Cymunedau	Cadeirydd y Grŵp Tasg a Gorffen
*Bydd y dyddiadau'n dibynnu ar lacio cyfyngiadau Covid Llywodraeth Cymru o ran ymgynghori â'r gymuned Sipsiwn a Theithwyr	

6. Llywodraethu

Bydd y Grŵp Tasg a Gorffen yn adrodd ynghylch ei ganfyddiadau, ei gasgliadau ac unrhyw argymhellion arfaethedig i'r Pwyllgor Craffu Cymunedau.

7. Gweinyddu

Bydd swyddog o'r adran Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad yn darparu cymorth gweinyddol i'r Grŵp Tasg a Gorffen. Nhw fydd yn gyfrifol am gadw cofnod priodol o weithgarwch y Grŵp, a bydd ar gael i aelodau etholedig a/neu staff y Gwasanaethau Democrataidd os gwneir cais amdano.

Aelodau Etholedig:

1 cynrychiolydd o bob Grŵp Ardal Aelodau

Dyffryn Dyfrdwy: i'w benodi

Dinbych: i'w benodi

Elwy i'w benodi

Prestatyn: i'w benodi

Y Rhyl: i'w benodi

Rhuthun: i'w benodi

Cymorth gan Swyddogion i'r Grŵp:

Graham Boase (Cyfarwyddwr Corfforaethol Economi a'r Parth Cyhoeddus), Emlyn Jones (Pennaeth Cynllunio, Gwarchod y Cyhoedd a Gwasanaethau Cefn Gwlad), Angela Loftus (Rheolwr Cynllunio Strategol a Thai), Kim Waller (Rheolwr Prosiect Corfforaethol)

Cynrychiolydd Priodol o sefydliad Teithio Ymlaen : i'w benodi

Cynrychiolydd Priodol o Heddlu Gogledd Cymru: : i'w benodi

*Gellir gwahodd Aelod(au) Arweiniol fel tyst(ion) arbenigol

DRAFT

Adroddiad i'r	Pwyllgor Craffu Cymunedau
Dyddiad y cyfarfod	13 Mai 2021
Swyddog Arweiniol	Rhian Evans - Cydlynnydd Craffu
Awdur yr Adroddiad	Rhian Evans - Cydlynnydd Craffu
Teitl	Rhaglen Waith Craffu

1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn gofyn i'r Pwyllgor Craffu Cymunedau adolygu ei raglen gwaith i'r dyfodol drafft. Wrth wneud hyn gofynnir i'r Pwyllgor ystyried goblygiadau'r ffocws ar weithrediadau critigol i fusnes yn ystod cyfnod argyfwng y pandemig COVID -19 a'r gwaith sy'n digwydd neu'n cael ei gynllunio dan y trefniadau adfer, tra ar yr un pryd yn cadw mewn cof yr eitemau busnes hynny oedd eisoes ar ei raglen gwaith cyn y pandemig.

2. Beth yw'r rheswm dros wneud yr adroddiad hwn?

Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen gwaith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn:

- 3.1 ystyried yr wybodaeth a ddarparwyd ac yn cymeradwyo, diwygio neu'n newid ei raglen gwaith i'r dyfodol fel y gwêl yn briodol; ac
- 3.2 cytuno ar y prif bwyntiau neu'r themâu o'r cyfarfod hwn y dymuna dynnu sylw atynt trwy'r wasg a/neu'r cyfryngau cymdeithasol.

4. Manylion yr Adroddiad

- 4.1 Mae Erthygl 7 Cyfansoddiad Cyngor Sir Ddinbych yn nodi cylch gorchwyl, swyddogaethau ac aelodaeth pob Pwyllgor Craffu, yn ogystal â rheolau gweithdrefnau a trafodaethau.
- 4.2 Mae'r Cyfansoddiad yn amodi bod yn rhaid i bwyllgorau craffu'r Cyngor osod, ac adolygu'n rheolaidd, rhaglen ar gyfer eu gwaith i'r dyfodol. Trwy adolygu a blaenoriaethu materion, gall aelodau sicrhau bod y rhaglen waith yn cyflwyno agenda a arweinir gan yr aelodau.
- 4.3 Arfer sydd wedi'i fabwysiadu yn Sir Ddinbych ers nifer o flynyddoedd yw bod pwyllgorau craffu'n cyfyngu ar nifer yr adroddiadau a ystyrir mewn unrhyw gyfarfod i uchafswm o bedwar, yn ogystal ag adroddiad rhaglen waith y Pwyllgor ei hun. Nod y dull hwn yw hwyluso trafodaeth fanwl ac effeithiol ar bob pwnc.
- 4.4 Yn y blynyddoedd diweddar mae Llywodraeth Cymru (LIC) ac Archwilio Cymru wedi tynnu sylw at yr angen i gryfhau rôl craffu ar draws llywodraeth leol a gwasanaethau cyhoeddus yng Nghymru, gan gynnwys defnyddio craffu fel modd o ymgysylltu â phreswylwyr a defnyddwyr gwasanaeth. O hyn allan, disgwylir i graffu ymgysylltu'n well ac yn amlach â'r cyhoedd gyda bwriad i sicrhau penderfyniadau gwell a fydd yn y pen draw yn arwain at well canlyniadau i ddinasyddion. Bydd Archwilio Cymru yn mesur effeithiolrwydd craffu wrth gyflawni'r disgwyliadau hyn.
- 4.5 Gan ystyried y weledigaeth genedlaethol ar gyfer craffu a chanolbwyntio ar yr un pryd ar flaenoriaethau lleol, gwnaeth y Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) argymhell yn ddiweddar y dylai pwyllgorau craffu'r Cyngor, wrth benderfynu ar eu rhaglenni gwaith, ganolbwyntio ar y meysydd allweddol canlynol:
- arbedion ar y gyllideb;
 - cyflawni Amcanion y Cynllun Corfforaethol (gyda phwyslais arbennig ar y modd o'u cyflawni yn ystod cyfnod o galedi ariannol);
 - unrhyw eitemau eraill a gytunwyd gan y Pwyllgor Craffu (neu'r GCIGC) fel blaenoriaeth uchel (yn seiliedig ar y meini prawf profion PAPER - gweler ochr gefn y 'Ffurflen Cynnig gan Aelodau' yn Atodiad 2);
 - Materion brys na ragwelwyd, neu flaenoriaeth uchel; a

- Cefnogi gwaith adfer y Cyngor mewn perthynas ag effeithiau'r argyfwng COVID-19 ar wasanaethau'r Cyngor, yr economi leol a chymunedau'r sir

4.6 Ffurflenni Cynnig ar gyfer Craffu

Fel y crybwyllwyd ym mharagraff 4.2 uchod, mae Cyfansoddiad y Cyngor yn gofyn i bwyllgorau craffu baratoi ac adolygu rhaglen ar gyfer eu gwaith i'r dyfodol. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, os yw'r swyddogion o'r farn fod pwnc yn haeddu'r amser i gael ei drafod ar raglen fusnes y Pwyllgor, mae'n rhaid iddynt wneud cais ffurfiol i'r Pwyllgor i ystyried derbyn adroddiad ar y pwnc hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' sy'n egluro pwrpas, pwysigrwydd a chanlyniadau posibl y pynciau a awgrymir. Does dim un ffurflen gynnig wedi dod i law gan swyddogion i'w ystyried yn y cyfarfod cyfredol.

- 4.7 Er mwyn gwneud gwell defnydd o amser craffu drwy ganolbwyntio adnoddau pwyllgorau i archwilio testunau'n fanwl, gan ychwanegu gwerth drwy'r broses o wneud penderfyniadau a sicrhau gwell canlyniadau ar gyfer preswylwyr, penderfynodd y GCIGC y dylai'r aelodau, yn ogystal â swyddogion, lenwi 'ffurflenni cynnig ar gyfer craffu' yn amlinellu pam eu bod yn credu y byddai'r testun yn elwa o fewnbwn craffu. Mae copi o'r 'ffurflen gynnig gan aelod' i'w gweld yn Atodiad 2. Mae ochr gefn y ffurflen hon yn cynnwys siart lif sy'n rhestru'r cwestiynau y dylai aelodau eu hystyried wrth baratoi i gynnig eitem ar gyfer craffu, ac y dylai pwyllgorau eu gofyn wrth benderfynu ar addasrwydd testun i'w gynnwys ar y rhaglen gwaith i'r dyfodol craffu. Os, ar ôl cwblhau'r broses hon, y penderfynir nad yw'r testun yn addas i'w archwilio'n ffurfiol gan bwyllgor craffu, yna gellir ystyried dulliau eraill o rannu'r wybodaeth neu archwilio'r mater e.e. darparu 'adroddiad gwybodaeth', neu os yw'r mater yn un o natur leol gellir ei archwilio gan y Grŵp Ardal Aelodau (GAA) perthnasol. Ni fydd unrhyw eitemau'n cael eu cynnwys ar raglen gwaith i'r dyfodol heb i 'ffurflen gynnig ar gyfer craffu' gael ei chwblhau ac i'r pwnc dderbyn cymeradwyaeth i'w gynnwys ar y rhaglen gan y Pwyllgor neu'r GCIGC. Mae cymorth ar gael i lenwi'r ffurflenni gan y Cydlynnydd Craffu.

'Adroddiad Ymchwiliad ar Llifogydd Chwefror 2020 yn Sir Ddinbych' a'r eitem ar 'Cyfrifoldebau Rheoli Llifogydd mewn perthynas â Ffesydd y Rhyl a Phrestatyn'

- 4.8 Yn wreiddiol bwriadwyd i'r ddwy eitem uchod gael eu cyflwyno i'r Pwyllgor yn y cyfarfod hwn. Fodd bynnag, oherwydd yr oedi a achoswyd i waith Cyfoeth Naturiol

Cymru' (CNC) yn ymwneud â'r ddau adroddiad yma gan lifogydd Ionawr 2021 a'r pandemig COVID-19 derbyniwyd cais i ohirio eu cyflwyniad tan fis Gorffennaf a mis Medi yn y drefn honno. Cytunodd y Cadeirydd i'r cais ac mae cyflwyniad yr 'eitemau' wedi aildrefnu (gweler Atodiad 1).

Rhaglen Gwaith i'r Dyfodol y Cabinet

- 4.9 Wrth benderfynu ar eu rhaglen gwaith i'r dyfodol mae'n bwysig fod pwyllgorau craffu yn ystyried amserlen rhaglen waith y Cabinet. At y diben hwn, mae copi o rhaglen gwaith i'r dyfodol y Cabinet ynghlwm yn Atodiad 3.

Datblygiad Penderfyniadau'r Pwyllgor

- 4.10 Yn Atodiad 4 o'r adroddiad hwn mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn cynghori'r aelodau ar ddatblygiadau yn sgil y penderfyniadau.

5. Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu

- 5.1 Dan drefniadau craffu'r Cyngor mae'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) yn gweithredu fel pwyllgor cydlynu. Cyfarfu'r Grŵp ar 29 Ebrill 2021. Yn y cyfarfod hwnnw gofynnwyd i'r Pwyllgor hwn ystyried yr adroddiadau canlynol:

- Yr Adborth a Dderbyniwyd mewn ymateb i Arolwg Tenantiaid Tai'r Cyngor (gweler Atodiad 1 - cyfarfod y Pwyllgor ar 1 Gorffennaf 2021)
- Ymchwiliad Cyngor Sir Ddinbych i Lifogydd yn y Sir ym mis Ionawr 2021 (gweler Atodiad 1 – cyfarfod y Pwyllgor ar 21 Hydref 2021)

- 5.2 Gyda chyfarfodydd y Pwyllgor Craffu bellach yn cael eu cynnal o bell, trafododd y Grŵp y buddion yn ogystal ag ymarferoldeb cynnal sesiynau briffio yn union cyn cyfarfodydd ffurfiol y Pwyllgor. Penderfynwyd y dylai Cadeirydd ac Is-gadeirydd pob Pwyllgor benderfynu fesul cyfarfod a oedd y busnes ar gyfer eu cyfarfod nesaf yn haeddu cynnal sesiwn friffio ar gyfer holl aelodau'r pwyllgor. Byddai angen i'r cyfarfodydd hyn ddechrau am 9am a gorffen erbyn 9.30am er mwyn sicrhau digon o amser i'r holl fynychwyr fewngofnodi i'r cyfarfod ffurfiol cyn iddo ddechrau am 10am. Hefyd, ar fore'r cyfarfod byddai angen eu cynnal o ystafell arall yn Neuadd y Sir gan y byddai staff y Gwasanaeth Pwyllgorau yn Siambr y Cyngor yn sefydlu ac yn profi'r offer gweddarlledu yn barod ar gyfer y cyfarfod ffurfiol am 10am. Os yw aelodau unigol o'r Pwyllgor yn teimlo y byddai'r busnes sydd i'w drafod yn y cyfarfod nesaf

yn elwa o sesiwn frifio cyn cyfarfod, dylent yn y lle cyntaf gysylltu gyda'r Cadeirydd neu'r Is-Gadeirydd gyda chais i gynnal sesiwn frifio cyn cyfarfod

Cynhelir cyfarfod nesaf y Grŵp ar 1 Gorffennaf 2021.

- 5.3 Gyda'r bwriad o godi ymwybyddiaeth o waith Craffu a cheisio annog y cyhoedd i ymgysylltu â Chraffu penderfynodd y Grŵp yn ddiweddar y dylai'r tri phwyllgor craffu dreialu am gyfnod proses o ddynodi prif themâu neu bwyntiau a gyfyd yn ystod eu cyfarfodydd at ddiben eu rhannu gyda'r wasg leol ac ar dudalennau gwefannau cymdeithasol yr Awdurdod. Gofynnir felly i'r Pwyllgor gytuno ar ba themâu neu bwyntiau o'r cyfarfod hwn y dymuna dynnu sylw atynt.

6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?

Bydd craffu effeithiol yn gymorth i'r Cyngor gynnal y blaenoriaethau corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu rhaglen waith cydlynol yn barhaus yn cynorthwyo'r Cyngor i ddarparu ei flaenoriaethau corfforaethol, i wella canlyniadau i breswylwyr tra hefyd yn dygymod â phwysau ar adnoddau ac ar y gyllideb.

7. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?

Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gam gweithredu yn dilyn ystyried yr eitemau hynny.

8. Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Les?

Nid oes Asesiad o Effaith ar Les wedi ei wneud mewn perthynas â phwrpas neu gynnwys yr adroddiad hwn. Ond bydd y Pwyllgor Craffu, drwy ei waith yn archwilio darpariaeth gwasanaethau, polisïau, gweithdrefnau ac argymhellion, yn ystyried eu heffaith neu eu heffaith posib ar yr egwyddor o ddatblygu cynaliadwy a'r amcanion o ran lles a nodir yn Neddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

9. Pa ymgynghoriadau sydd wedi'u cynnal gyda Chraffu ac eraill?

Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

10. Pa risgiau sydd yna ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?

Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, drwy adolygu ei raglen gwaith i'r dyfodol yn rheolaidd, gall y Pwyllgor sicrhau y rhoddir ystyriaeth ac yr archwilir meysydd risg pan eu bod yn cael eu nodi, a gwneir argymhellion gyda'r bwriad o fynd i'r afael â'r risgiau hynny.

11. Pŵer i wneud y Penderfyniad

11.1 Adran 21 o Ddeddf Llywodraeth Leol 2000.

11.2 Mae Adran 7.11 Cyfansoddiad y Cyngor yn datgan y bydd pwyllgorau craffu ac/neu'r Grŵp Cadeiryddion ac Is-gadeiryddion Craffu yn gyfrifol am osod eu rhaglenni gwaith eu hunain, gan ystyried dymuniadau Aelodau o'r Pwyllgor nad ydynt yn aelodau o'r grŵp gwleidyddol mwyaf ar y Cyngor.

Swyddog Cyswllt:

Rhian Evans - Cydlynnydd Craffu

Rhif Ffôn: (01824) 712554

E-bost: rhian.evans@sirddinbych.gov.uk

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
1 July	<i>Cllr. Julian Thompson-Hill</i>	1. <i>COVID-19 Recovery Theme – Council Buildings</i> <i>(tbc)</i>	<i>To detail the progress made to date in relation to getting Council buildings back into use, decommissioning temporary use buildings and undertaking maintenance backlogs following the Authority's response to the pandemic</i>	<i>To ensure that all Council buildings are compliant with guidelines and regulations for safe use by staff and the public, and the identification of new ways delivering services from Council buildings which safeguard those who enter them</i>	<i>Steve Gadd</i>	<i>September 2020 (rescheduled February 2021)</i>
	<i>Cllr. Brian Jones</i>	2. <i>Investigation Report on the February 2020 Floods in Denbighshire</i> <i>(tbc)</i>	<i>To present the findings and conclusions of the investigation into the cause and impact of the flooding incidents in Denbighshire</i>	<i>An evaluation of the effectiveness of flood risk mitigation measures and procedures in dealing with the severe weather incidents and identification of areas where further work of more robust measures are required</i>	<i>Tony Ward/Wayne Hope</i>	<i>December 2020 (rescheduled due to delay caused by COVID-19 and the Jan 2021 flooding)</i>
	Cllr. Tony Thomas	3. Council Housing Tenants Survey	To examine the feedback from the STAR survey of Council tenants and the Council's Community	(i) An understanding of tenants views about their homes and neighbourhoods, particularly in the context of the COVID-19 lockdowns and their impact on them.	Geoff Davies/Liz Grieve	By SCVCG April 2021

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				Housing Service's proposals to respond to the Survey's findings	(ii) Input into the Service's proposed actions to respond to the Survey's findings that will support the delivery of the Council's Housing and Resilient Communities corporate priorities		
9 September	Cllr. Brian Jones Reps from NRW to be invited	1.	<i>Flood Management Responsibilities in relation to the Rhyl Cut and Prestatyn Gutter (tbc)</i>	<i>To present the conclusions of the joint study into whether improvements could be made to the management of the Rhyl Cut and Prestatyn Gutter, adjacent drains and sewers, and to outline each organisation's responsibilities in relation to flood management and flood mitigation</i>	<i>An assessment of whether the Council effectively fulfils its responsibilities in relation to flood management and mitigation and works effectively with partner organisations to reduce the risk of flooding and deliver the Environment and Resilient Communities priorities of the Corporate Plan</i>	<i>Tony Ward/Wayne Hope</i>	<i>March 2018 (rescheduled February 2019, June 2019, November 2020 & March 2021) until conclusion of the Phase 3 study which has been delayed due to COVID-19</i>
21 October	Leader	1.	<i>Draft Tourism Signage Strategy for Denbighshire (tbc)</i>	<i>To examine the draft Tourism Signage Strategy for the county developed by the Working Group including potential</i>	<i>The development of a tourism signage strategy that complements trunk road signage and technological innovations in the field of tourism, takes into account the aims of 'The Wales Way' project, attracts visitors and increases the value of tourism</i>	<i>Mike Jones/Peter McDermott</i>	<i>March 2020 (rescheduled due to COVID-19 (Sept & Dec 20))</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
				<i>funding sources and the anticipated timescale for the Strategy's delivery</i>	<i>spend in the county in line with the corporate priority relating to the Environment, and in-keeping with the outcomes of Denbighshire's Tourism Strategy</i>		
	Cllr. Brian Jones	2.	<i>The Role of Denbighshire in Public Transport and Active Travel Provision (tbc)</i>	<i>To examine the Council's work to date in planning public transport and active travel provision in readiness for the likely growth in demand due to the response to the public's response to climate change and sustainable living requirements</i>	<i>Input into future service provision that will meet residents and businesses' needs and help support the delivery of the Council's corporate priorities and Corporate Plan</i>	<i>Peter Daniels/Mike Jones/Emlyn Jones</i>	<i>By SCVCG March 2020 (rescheduled due to COVID-19 (Sept 20 & Jan 2021))</i>
NRW reps to be invited	Cllr. Brian Jones	3.	Denbighshire County Council's Flood Investigation Report into the January 2021 floods in the county <i>(if report unavailable for 21 Oct item to be rescheduled</i>	To examine the findings, actions and recommendations emanating from the investigation into the flooding incidents that occurred in the county in January 2021	(i) Assurances that the reasons for the flooding are all understood and that all agencies are taking suitable actions to manage the future risk of flooding in these areas (ii) Identification of measures that can be taken to enhance effective partnership working to reduce the risk of future flooding and the damage caused by it and to support the delivery of the	Tony Ward/Wayne Hope	By SCVCG April 2021

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
			<i>for 9 December 2021)</i>		Council's Environment corporate priority		
9 December							
Jan/Feb 2022	Cllr. Mark Young	1.	<i>Planning Compliance Charter (may be presented earlier if other items are not available (tbc))</i>	<i>To examine the effectiveness of the Planning Compliance Charter with the county's city, town and community councils in addressing planning contraventions, non-compliance and enforcement issues across the county</i>	<i>An evaluation of the Charter's effectiveness in order to determine whether recommendations are required to strengthen the Charter or increase resources available for planning enforcement across the county</i>	<i>Emlyn Jones/Adam Turner</i>	<i>By SCVCG October 2020 (rescheduled by Committee January 2021 due to COVID-19)</i>
	Leader	2.	<i>Rhyl Regeneration Programme</i>	<i>To examine the effectiveness of the Programme Board's work in delivering the regeneration programme</i>	<i>Identification of any barriers or slippages and the formulation of recommendations to try and address them and sustain the delivery of the programme to secure the regeneration of Rhyl to benefit the economy and the lives of the town's residents and the county in general</i>	<i>Graham Boase/Nicola Caie</i>	<i>January 2021</i>

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Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
June/July 2023	Cllr. Brian Jones	1. <i>Llangollen Car Park Tariff Pilot Scheme</i>	<i>To outline the effectiveness of the pilot scheme for varying car park tariffs in Llangollen</i>	<i>Identification of lessons learnt from the pilot scheme's implementation and operation in readiness for the introduction of similar schemes in other areas in future</i>	<i>Emlyn Jones/Mike Jones/Peter Lea</i>	<i>January 2021</i>

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Flood Risk Management and Riparian Land Ownership (late 2021 tbc)	To present the findings and conclusions of the Task and Finish Group established to examine methods of strengthening interaction and working relationships between public flood risk management authorities and riparian landowners across the county	To identify methods and make recommendations in relation to the provision of clear communication channels, building levels of mutual trust, and strengthening working relationships between public flood risk management authorities, riparian landowners and their representatives to ensure effective management of watercourses with a view to reducing the risk of flooding in future	Tony Ward/Wayne Hope	December 2020

For future years

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Communities Scrutiny Committee Forward Work Plan

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author(s)	Date Entered
INFORMATION (for circulation in September 2021 <i>tbc</i> once COVID-19 restrictions permit the work to take place)	Community Impact Assessment on the communities of Rhewl and Llanynys	To present the findings of the community impact assessment undertaken following the closure of Ysgol Rhewl as agreed as part of the modernising education programme	Geraint Davies/James Curran	December 2020
INFORMATION (for circulation Dec 2021/Jan 2022) (<i>tbc</i>)	Central Rhyl Coastal Defence Scheme & the Central Prestatyn Coastal Defence Schemes	<i>To examine the work undertaken to date, in consultation with the two local Member Area Groups (MAGs), on the design and development phases of both schemes in order to secure effective and efficient use of the substantial funding allocated to both schemes with a view to securing their delivery and realising value for money</i>	Tony Ward/Wayne Hope	December 2020

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Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
1 July	17 June	9 September	26 August	21 October	7 October

30/04/2021 RhE

Ffurflen Gynnig ar gyfer Rhaglen Gwaith i'r Dyfodol Craffu	
ENW'R PWYLLGOR CRAFFU	
AMSERLEN I'W HYSTYRIED	
TESTUN	
Beth sydd angen ei graffu arno (a pham)?	
Ydi'r mater yn un o bwys i drigolion/busnesau lleol?	YDI/NAC YDI
Ydi craffu yn gallu dylanwadu ar bethau a'u newid? (Os 'ydi' nodwch sut rydych chi'n meddwl y gall craffu ddylanwadu neu newid pethau)	YDI/NAC YDI
Ydi'r mater yn ymwneud â gwasanaeth neu faes sy'n tanberfformio?	YDI/NAC YDI
Ydi'r mater yn effeithio ar nifer fawr o drigolion neu ardal fawr o'r Sir? (Os 'ydi', rhowch syniad o faint y grŵp neu'r ardal yr effeithir arni)	YDI/NAC YDI
Ydi'r mater yn gysylltiedig â blaenoriaethau corfforaethol y Cyngor? (Os 'ydi' nodwch pa flaenoriaethau)	YDI/NAC YDI
Hyd y gwyddoch, oes yna rywun arall yn edrych ar y mater hwn? (Os 'oes', nodwch pwy sy'n edrych arno)	OES/NAC OES
Os derbynnir y testun ar gyfer craffu, pwy fyddai arnoch chi eisiau eu gwahodd e.e. Aelod Arweiniol, swyddogion, arbenigwyr allanol, defnyddwyr y gwasanaeth?	
Enw'r Cynghorydd/Aelod Cyfetholedig	
Dyddiad	

Ystyried addasrwydd pwnc ar gyfer craffu

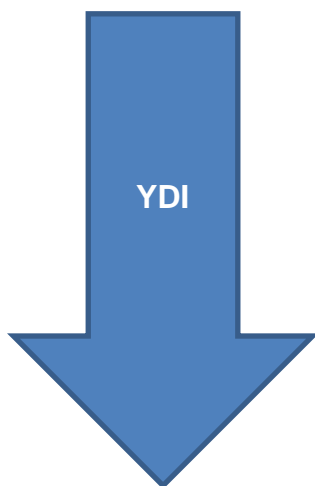
Ffurflen Gynnig / Cais a dderbyniwyd

(dylid rhoi ystyriaeth ofalus i'r rhesymau dros wneud cais)



Ydi o'n bodloni'r gofynion canlynol?

- **Diddordeb Cyhoeddus** – ydi'r mater o bwys i drigolion?
- **Effaith**– fedr craffu yn gael effaith ar bethau a'u newid?
- **Perfformiad** – ydi o'n wasanaeth neu faes sy'n tanberfformio?
- **Graddfa** – ydi o'n effeithio ar nifer o drigolion neu ardal ddaearyddol fawr?
- **Ailadrodd** – ydi'r mater yn destun craffu/ymchwiliad gan berson neu gorff arall?



Dim gweithredu pellach gan y Pwyllgor Craffu. Gellir ei gyfeirio at gorff arall neu ofyn am adroddiad er gwybodaeth.

- Penderfynu ar y canlyniadau a ddymunir
- Penderfynu ar gwmpas a swmp y gwaith craffu sydd ei angen a'r dull mwyaf priodol o graffu (h.y. adroddiad pwyllgor, ymchwiliad grŵp tasg a gorffen neu aelod cyswllt ac ati)
- Os penderfynir sefydlu grŵp tasg a gorffen, dylid penderfynu ar amserlen yr ymchwiliad, pwy fydd yn rhan o'r ymchwiliad, beth yw'r gofynion ymchwilio, a oes angen cyngor arbenigol a thystion, a beth yw'r trefniadau adrodd ac ati.

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
25 May	1	Reactive Maintenance Framework for Schools and Non-Schools Properties	To seek approval to tender the Framework	Yes	Councillor Julian Thompson-Hill / David Lorey / Mark Cassidy
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
29 June	1	Annual Performance Review	To consider the Annual Performance Review	Tbc	Councillor Julian Thompson-Hill / Iolo McGregor
	2	Replacement LDP revised Delivery Agreement and Covid Impact Assessment	To seek Cabinet approval for revisions to the Replacement LDP Delivery Agreement and accompanying Covid19 impact assessment for submission to Welsh Government	Yes	Councillor Mark Young / Angela Loftus
	3	Replacement LDP - Report back on Preferred Strategy consultation	To report back on the responses to the Replacement LDP Preferred Strategy consultation and seek approval for	Yes	Councillor Mark Young / Angela Loftus

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
			subsequent proposed amendments to the Preferred Strategy		
	4	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
27 July					
	1	Queen's Buildings Rhyl Project	To seek approval to award a contract for the delivery of Phase 1 of the Queens Building Rhyl	Yes	Councillor Hugh Evans / Russell Vaughan
	2	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
21 Sept					
	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
19 Oct	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Steve Gadd
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>April</i>	<i>13 April</i>	<i>May</i>	<i>11 May</i>	<i>June</i>	<i>15 June</i>

Updated 27/04/2021 - KEJ

Cabinet Forward Work Programme.doc

Mae tudalen hwn yn fwiadol wag

Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
11 March 2021	5. Gypsy and Traveller – Resource Implications and Unofficial Encampments Draft Procedures	<i>RESOLVED - that members support the recent developments and decisions relating to the way the Council responds to unofficial encampments by Gypsy and Travellers.</i>	Lead Members and officers advised of the Committee's recommendation

Mae tudalen hwn yn fwiadol wag